



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
August 14, 2017
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:01p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the Pledge of Allegiance.

3.0 ROLL CALL

The Board Secretary called attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Motion to approve the Consent Agenda was made by Alex Alexandrou, seconded by Cynthia Penne. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the Consent Agenda.

5.1 Approved the Open Session meeting minutes of July 10, 2017.

5.2 Approved payables July 31, 2017 in the amount of \$1,885,135.87.

5.3 Approved statement of estimated revenues and expenses for period ending June 30, 2017.

5.4 Approved Executive Director, Department Heads and other reports.

5.5 Approved capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approved the VAC cardio stretch room renovation in the not-to-exceed amount of \$40,000.00.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Chris Beykirch, Golf for Kids

Director Pilmer presented Chris Beykirch with a framed commemorative photograph and Billy Casper Golf putter in recognition of his outstanding work as chairman of the 2017 Golf for Kids Committee.

6.2 Paul and Bill's Service Center

Director Pilmer presented Bill and Melody Rudigier with a framed commemorative photograph of their July Fourth float which showcased the addition of Blackhawk Park to their neighborhood.

7.0 PUBLIC COMMENT - For matters not on the agenda.

Peggy Hicks of Aurora, IL addressed the Board of Commissioners on behalf of herself and the Senior Citizens that she works with regarding concerns about a potential referendum.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer and staff gave updates on the following:

- Jeff Palmquist gave a report on the timeline for improvements to be made at Prisco Community Center.
- Diana Erickson gave a report on recent changes to the Personal Property Replacement Tax and how this affects the District finances.
- Director Pilmer briefed the Board of Commissioners on the upcoming budget timeline and meetings that will be taking place. On September 20, Commissioners Scholz and Penne will meet with the Finance Department staff, Department Directors and the Executive Director to discuss individual departmental budgets. There will be a budget workshop meeting on September 30, 2017 with the Board of Commissioners and staff for direction on the budget and recommended changes.
- Director Pilmer informed the Board of Commissioners that they were given an informational packet on updates to the Open Meetings Act.
- Director Pilmer reported on the picnic lunches given to honor part-time and seasonal employees throughout the District.
- Jaime Ijams reported on Fall registration activity which reflects growth in revenues and registrations, as well as several successful events at Blackberry Farm that contributed to a record-breaking season there.
- Chief Summer reported on North Aurora Days, and specifically, the Cops 'n Bobbers event held at Willow Lake on August 5. 37 children attended, 206 fish, and 2 frogs were caught.
- Director Pilmer reported that the September 11, 2017 Board of Commissioners meeting will be held in District 3 at Eola Community Center.

10.0 CONTINUED BUSINESS

None presented.

President Anderson asked for a motion to allow a public comment before moving on with New Business. Alex Alexandrou motioned, Matt Hicks, Jr. seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the public comment. Frank Navarro of Aurora, IL representing United Soccer Association expressed concerns regarding fees associated with use of the soccer fields.

11.0 NEW BUSINESS

- 11.1 Director Pilmer recommended approval of the **use of Dr. Martin Luther King, Jr. Park for the Back-to-School Bash on August 20**. Jerry Butler motioned, Cynthia Penne seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Abstaining: Alex Alexandrou. Motion carried and the Board of Commissioners approved the Back-to-School Bash at Dr. Martin Luther King, Jr. Park.
- 11.2 Jeff Palmquist recommended approval of the **Easement and License Agreement between the Fox Valley Park District and Iglesia Pentecostal Unida de Aurora for Lebanon Park parking lot expansion and shared use**. Mary Anne Cummings motioned, Alex Alexandrou seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the easement and license agreement.
- 11.3 Jeff Palmquist recommended approval of the **Resolution authorizing the process of conducting a sale of Fox Valley Park District property at 1460 S.E. River Road, Montgomery**. Cynthia Penne motioned, Holly Scholz seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the resolution.
- *President Anderson asked that New Business items 11.4 and 11.5 be bundled for approval.
- 11.4 Jeff Palmquist recommended approval of the **Base Bid in the amount of \$146,092 and Alternate 1 in the amount of \$6,796 for a total amount of \$152,888 submitted by George's Landscaping, Inc. for the construction of Meadow Lake Park improvements**.
- 11.5 Jeff Palmquist recommend approval of the **purchase of the Meadow Lake Park playground equipment in the amount of \$84,349 through the Houston Galveston Area Council Purchasing Cooperative**. Matt Hicks Jr. motioned to approve items 11.4 and 11.5, Mary Anne Cummings seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the base bid and alternate 1, and the purchase.
- *President Anderson asked that New Business items 11.6 and 11.7 be bundled for approval.
- 11.6 Jeff Palmquist recommended approval of the **Base Bid in the amount of \$159,550 and Alternate 1 in the amount of \$15,552 for a total amount of \$175,102 submitted by George's Landscaping, Inc. for the construction of Randall Highlands Park improvements**.
- 11.7 Jeff Palmquist recommend approval of the **Purchase of the Randall Highlands Park playground equipment in the amount of \$69,839 through the U.S. Communities Purchasing Cooperative**. Jerry Butler motioned to approve items 11.6 and 11.7, Holly Scholz seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the base bid and alternate 1, and the purchase.
- 11.8 Jeff Palmquist recommended **Rejection of the bids for the construction of Copley 1 Park improvements**. Cynthia Penne motioned, Mary Anne Cummings seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the rejection.

11.9 Jeff Palmquist recommended approval of the **Proposal submitted by Wight and Company for professional planning services for the Fox Valley Park District 2017 Master Plan update in an amount not to exceed \$38,130.** Cynthia Penne motioned, Mary Anne Cummings seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the proposal.

11.10 Dan Leahy recommend approval of **Superlative Group, Inc. for a 24 month Phase II Sales Campaign on behalf of the Fox Valley Park District.** Alex Alexandrou motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: Holly Scholz. Voting Present: Mary Anne Cummings. Motion carried and the Board of Commissioners approved the sales campaign.

11.11 John Kramer and Diana Erickson recommended approval of **Authorization of staff to enter into a Project Development Agreement with Johnson Controls, Inc. to complete energy improvements at select District facilities based on guaranteed energy savings.** Alex Alexandrou motioned, Holly Scholz seconded. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the authorization of staff to enter into the project development agreement.

12.0 CLOSED SESSION

12.1 The subjects under consideration under the Open Meetings Act were read into the record by the Board Secretary. Cynthia Penne motioned, Holly Scholz seconded, and the Board of Commissioners unanimously approved to convene to closed session at 7:16p.m. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the move in to closed session.

13.0 RETURN TO OPEN SESSION

A motion to return to Open Session at 7:48p.m. was made by Cynthia Penne, seconded by Mary Anne Cummings. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the return to open session.

13.1 President's Comments

President Anderson raised the following questions:

- Is it possible to have land swap fees waived in future exchanges? Attorney Hodge said a fee waiver could be part of the deal, however, in some cases the fees may be used to cover the cost of outside consultants.
- Regarding the PPRT sweep, should the Board of Commissioners take action or send a letter to State Legislators in support of FVPD?
- Further clarification on the United Soccer Association.

14.0 ADJOURNMENT

Matt Hicks, Jr. motioned to adjourn the meeting at 8:10p.m., Alex Alexandrou seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the adjournment.

Respectfully submitted by:
Kim Nooncaster
Board Secretary

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. John Bier (630-897-0516) promptly to allow the District to make reasonable accommodations.