



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
May 8, 2017
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

The Board Secretary called roll call attendance. The following members of the Board of Commissioners were present: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr. Cynthia Penne, Holly Scholz, and President Chuck Anderson. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

The consent agenda items were read into the record by the Board Secretary. Motion to approve the Consent Agenda was made by Alex Alexandrou, seconded by Cynthia Penne, and the Board of Commissioners unanimously approved the Consent Agenda. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

5.1 Approved the Open Session meeting minutes of April 10, 2017.

5.2 Approved the Open Session meeting minutes of 6:00p.m. May 1, 2017.

5.3 Approved the Open Session meeting minutes of 6:30p.m. May 1, 2017.

5.4 Approved payables April 2017 in the amount of \$ 1,980,190.32.

5.5 Approved statement of estimated revenues and expenses for period ending March 31, 2017.

5.6 Approved Executive Director, Department Heads and other reports.

5.7 Approved Capital projects permitting fees and charges, cost summaries and project bid schedule report.

- 5.8 Approved Amended Rules of Order, Policies and Operational Procedures for the Fox Valley Board of Commissioners.
- 5.9 Approved the Vaughan Athletic Center (VAC) Leisure Pool Steps Bid Rejection.
- 5.10 Approved the conversion of Fearn, Greene and Lebanon Parks ballfield lighting to Musco Lighting in the not-to-exceed amount of \$30,000.00.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

- 6.1 Executive Director Jim Pilmer read proclamations commemorating the retirement of two Fox Valley Park District Employees, Joe Hernandez and Rudy Ramirez. A third retiree, Carolyn Stark will be honored at the June 12, 2017 Board Meeting.

- 7.0 **PUBLIC COMMENT** - For matters not on the agenda.
None presented.

8.0 ATTORNEY BUSINESS

- 8.1 Attorney Hodge reminded the newly elected Commissioners that they have 90 days in which to complete the required Open Meetings Act training.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on several events of the Fox Valley Park District, including:

- The completion of the quarterly Advisory Group meetings held at FVPD community centers.
- The celebration of Earth Day with the Aurora Actionaires, which included a tree planting at MLK, Jr. and Wilbert Walters Parks.
- The celebration of Arbor Day in conjunction with a tree planting and memorial bench dedication in memory of Arlene Kallien, former Executive Administrator to the Executive Assistant and Clerk of the Board.
- The partnership between FVPD, The Greater Aurora Chamber of Commerce, and the City of Aurora to create and facilitate the STEP program which promotes job training and recreational opportunities for students with developmental disabilities.
- The creation of a food forest and planting of 14 trees at Lincoln Park, upon suggestion made at the February Board of Trustees meeting by an interested citizen.
- Stuart Sports Complex saw its busiest weekend in the history of the complex on April 21-23, 2017. The complex was host to 500 events and was an economic boost to the District and the community.
- John Kramer, Director of Operations reported on a recent visit to the Aurora Emergency Management facility, made by several District staff members with the goal of improving the District's ability to forecast and react to severe weather conditions that affect our facilities, events, and patrons.
- Jeff Palmquist, Senior Director of Planning, Research, and Grants reported on the flooding related issues at Golfview Park.
- Diana Ericson, Senior Director of Finance and Administration reported that Moody's Investors Service has upgraded Fox Valley Park District's outstanding general obligation (GO) rating to Aa1 from Aa3, which repositions Fox Valley from "high grade" to "prime", just one level below the top rating.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the purchase of one (1) Case 321F Wheel Loader from McCann Construction Inc. in the amount of \$75,930.

John Kramer recommended the approval of the purchase of one wheel loader from McCann Construction, Inc. Alex Alexandrou motioned, Holly Scholz seconded and the Board of Commissioners unanimously approved the purchase. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

11.2 Approve the Base Bid in the amount of \$626,000 and Alternate A-1 in the amount of \$14,900 submitted by R.C. Wegman, Inc. for the construction of Blackhawk Park improvements.

Jeff Palmquist recommend the approval of the base bid and alternate A-1 submitted by R.C. Wegman, Inc. Cynthia Penne motioned, Matt Hicks, Jr. seconded, and the Board of Commissioners unanimously approved the bids. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

11.3 Approve the purchase of Blackhawk Park playground equipment in the amount of \$75,314 through the US Communities Government Purchasing Alliance program.

Jeff Palmquist recommended the approval of the purchase of Blackhawk Park playground equipment. Alex Alexandrou motioned, Holly Scholz seconded, and the Board of Commissioners unanimously approved the purchase. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

11.4 Approve the purchase of Blackhawk Park water play equipment in the amount of \$32,112 through the Buy Board purchasing cooperative.

Jeff Palmquist recommended the approval of the purchase of Blackhawk Park water play equipment. Cynthia Penne motioned, Mary Anne Cummings seconded, and the Board of Commissioners unanimously approved the purchase. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

11.5 Approve the Waubonsie Lake Park South playground renovation concept plan.

Jeff Palmquist recommended approval the Waubonsie Lake Park playground renovation concept plan. Cynthia Penne motioned, Mary Anne Cummings seconded, and the Board of Commissioners unanimously approved the concept plan. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

11.6 Approve the Intergovernmental License Agreement between the Fox Valley Park District and the Village of North Aurora for fireworks on Fox Valley Park District property.

Jeff Palmquist recommended the approval of the intergovernmental license agreement between the Fox Valley Park District and the Village of North Aurora. Jerry Butler motioned, Mary Anne Cummings seconded, and the Board of Commissioners unanimously approved the license agreement. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

11.7 Approve the RFP response bid in the amount of \$42,662 submitted by ITsavvy for facility-wide Wi-Fi coverage at both the Vaughan Athletic Center and Eola Community Center.

Jon Michael recommended the approval of the bid for facility-wide Wi-Fi coverage at the Vaughan Athletic Center and Eola Community Center. Jerry Butler motioned, Alex Alexandrou seconded, and the Board of Commissioners unanimously approved the bid Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

12.0 CLOSED SESSION

The subjects under consideration under the Open Meetings Act were read into the record by the Board Secretary. Cynthia Penne motioned, Matt Hicks, Jr. seconded, and the Board of Commissioners unanimously approved to convene to closed session at 7:15p.m. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

13.0 RETURN TO OPEN SESSION

A motion to return to Open Session at 8:22p.m. was made by Alex Alexandrou, seconded by Mary Anne Cummings, and the Board of Commissioners unanimously approved to return to Open Session. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

13.1 President's Comments.

President Chuck Anderson discussed the following: dress code for male Commissioners, methods for gathering additional information from department Directors, and encouragement of the Board to work together as a team in all matters of the District. Protocol for reporting absences from future meetings, and a possible press release for the Waubonsie Lake Park playground equipment were also discussed.

14.0 ADJOURNMENT

A motion to adjourn the meeting was made by Alex Alexandrou, seconded by Cynthia Penne, and the Board of Commissioners unanimously approved the adjournment at 8:30p.m. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; voting Nay: None. Motion carried.

<p>The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. John Bier (630-897-0516) promptly to allow the District to make reasonable accommodations.</p>
