



## **AQUATICS ADMINISTRATIVE BOARD**

**City of Aurora & Fox Valley Park District**

**Tuesday, May 16, 2017**

**LOCATION: Cole Center Administrative Office**

**Starting Time: 8:00 a.m.**

**MEETING MINUTES**

### **1. Call Meeting to Order**

President Ossyra called the meeting to order at 8:03a.m.

### **2. Roll Call**

The following members of the Aquatics Administrative Board were present: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Excused absent: Chuck Anderson. Robert O'Connor excused himself from the meeting at 8:45a.m.

### **3. Addenda to the Agenda**

None presented.

### **4. Minutes**

#### **4.1 Approve meeting minutes from December 7, 2016.**

Sheketa Hart-Burns motioned to approve the minutes from December 7, 2016, Robert O'Connor seconded and the Aquatics Administrative Board unanimously approved the minutes. Roll Call Voting Aye: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

### **5. Continued Business**

#### **5.1 Approval of Slate of Officers as Presented on October 18, 2016**

Robert O'Connor motioned to approve the slate of officers as presented on October 18, 2016 minus the Secretary, Scheketa Hart-Burns seconded, and the Aquatics Administrative Board unanimously approved the slate of officers. Roll Call Voting Aye: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

It was noted that per the by-laws, Robert O'Connor and Scheketa Hart-Burns may serve on the board until such time as a successor is affirmed.

#### **5.2 Nomination of Secretary**

Sheketa Hart-Burns motioned to approve the nomination of Kim Nooncaster as Board Secretary to the Aquatics Administrative Board, Robert O'Connor seconded, and the Aquatics Administrative Board unanimously approved the nomination. Roll Call Voting Aye: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

#### **5.3 Election of Secretary**

Robert O'Connor motioned to approve the election of Kim Nooncaster as Board Secretary to the Aquatics Administrative Board, Scheketa Hart-Burns seconded, and the Aquatics Administrative Board unanimously approved the election of Secretary. Roll Call Voting Aye: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

## 6. Financial Reports

### 6.1 Approve Statement of Revenues & Expenses

- Period ending: November 30, 2016
- Period ending: December 31, 2016
- Period ending: January 31, 2017
- Period ending: February 28, 2017
- Period ending: March 31, 2017
- Period ending: April 30, 2017

Scheketa Hart-Burns made a summary motion to approve the Statement of Revenues & Expenses from November 2016 through April 2017, Robert O'Connor seconded, and the Aquatics Administrative Board unanimously approved the statements. Roll Call Voting Aye: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

### 6.2 Approve List of Bills

- Month ending: November 30, 2016
- Month ending: December 31, 2016
- Month ending: January 31, 2017
- Month ending: February 28, 2017
- Month ending: March 31, 2017
- Month ending: April 30, 2017

Scheketa Hart-Burns made a summary motion to approve the List of Bills from November 2016 through April 2017, Roberto Saenz seconded, and the Aquatics Administrative Board unanimously approved the list of bills. Roll Call Voting Aye: Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

Robert O'Connor asked for detailed information regarding the telephone expenses.

## 7. New Business

### 7.1 Preseason Update and Marketing

Jaime Ijams, Director of Recreation presented the Aquatics Preseason Update as of May 15, 2017, including membership and rental counts and revenue, hours of operation for Splash Country and Phillips Park Aquatic Center in which she noted that a new feature for 2017 is early admission for members, and a calendar of events for both facilities for the upcoming season.

President Ossyra asked for information regarding the percentage of U.S. population under 20 years of age that have had swim lessons or are able to swim.

Dan Leahy, Director of Marketing presented information on the efforts of the Marketing Department to promote aquatics via several forms of communication.

### 7.2 Facilities & Operations Report

John Kramer, Director of Operations gave an update on the status of readiness for both facilities as well as information on the Phillips Park pump delivery which has been delayed due to circumstances beyond the District's control. Director Kramer believes that the District will receive delivery in time to meet our May 27 opening deadline. President Ossyra asked that the Board be kept informed of the pump/opening status via email.

## 8. Adjourn

Scheketa Hart-Burns motioned to adjourn the meeting, Roberto Saenz seconded, and the Aquatics Administrative Board unanimously approved the adjournment at 9:18a.m. Voice Voting Aye: Scheketa Hart-Burns, Roberto Saenz, and President Rachel Ossyra; Voting Nay: none. Motion carried.

Next Meeting: Tuesday, June 20, 2017 8:00 a.m. at Phillips Park Family Aquatic Center