



AQUATICS ADMINISTRATIVE BOARD
City of Aurora & Fox Valley Park District
Tuesday, October 18, 2016
LOCATION: Cole Center Administrative Office

MEETING MINUTES

1. Call Meeting to Order

President Ossyra called the meeting to order at 8:06 a.m.

2. Roll Call

The following members of the Aquatics Administrative Board were present during roll call: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra. Absent: none. A quorum was present. Also present: Executive Director Jim Pilmer, Park District administrative staff, and Jerica Cyr from Jeff Ellis Management.

3. Minutes

➤ **Approve meeting minutes from September 20, 2016**

Sheketa Hart-Burns moved, Robert O'Connor seconded, and the board unanimously approved the meeting minutes from September 20, 2016. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

4. Financial Reports

➤ **Approve Statement of Revenues & Expenses**

○ **Period ending 09/30/16**

Robert O'Connor asked about the Financial Summary Narrative which states that Splash Country will remain open until mid-September. Diana Erickson said that was an error; it remains open until mid-August. Scheketa Hart-Burns motioned, Chuck Anderson seconded and the board unanimously approved the Statement of Revenues & Expenses for the period ending 09/30/16. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Approve List of Bills**

○ **Month ending 09/30/16 totaling \$88,456.60.**

Robert O'Connor asked if there would be an additional water bill coming from the City of Aurora; Diana Erickson said yes, for the time period through Labor Day. Scheketa Hart-Burns motioned, Paul Greviskes seconded and the board unanimously approved the List of Bills for the month ending 09/30/16 totaling \$88,456.60. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

5. Continued Business – None presented.

6. New Business

➤ **Approve 2017 budget**

Jaime Ijams said the change in overall Professional Services went up about \$16,000. Overall expenses were up from the previous year budget by \$255,351. Capital expenditures included additional pumps and

filter renovations at a cost of \$251,000. For the completion of the Phase 1 renovation project at Phillips Park, \$428,000 was rolled over from the 2016 budget. Rachel Ossyra asked if Williams Architects stayed within budget at the target dollar amount; Jaime said yes. Robert O'Connor asked if the Park District had a discussion with the City of Aurora regarding the budget; Executive Director Pilmer said Diana Erickson has been in regular communication with Brian Caputo.

Scheketa Hart-Burns motioned, Chuck Anderson seconded and the board unanimously approved the 2017 budget. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Amend Article III, section III-3 and Article IV, section IV-1 of the Family Aquatic Centers Operating Agreement for Administrative Board**

Executive Director Jim Pilmer recommended amending Article III, section III-3 and Article IV, section IV-1 of the Family Aquatic Centers Operating Agreement for Administrative Board. Section III-3 is in regards to term expiration dates of Aquatic board members. Currently they expire on October 31. Jim is recommending the new term expiration of January 1 to bring the terms in alignment with the new fiscal/calendar year. Additionally, section IV-1 states the Aquatic board shall approve a budget by February 28 of each year. With the change of the fiscal year to a calendar year, Jim recommends this date be changed to October 31 of each year.

Scheketa Hart-Burns motioned, Chuck Anderson seconded and the board unanimously approved amending Article III, section III-3 and Article IV, section IV-1 of the Family Aquatic Centers Operating Agreement for Administrative Board. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Election of 2017 Officers**

Executive Director Pilmer recommended the board defer action on the election of officers in order to keep consistency with new term expiration dates. Additionally, the park district aquatics board and the City of Aurora rotate each year in appointing a fifth aquatics board member to serve a one-year term. The City of Aurora is responsible for appointing a board member for 2017. Action on this item has been delayed to the November 2016 Aquatics Board meeting.

➤ **Approve 2017 Aquatics Board meeting schedule**

Scheketa Hart-Burns motioned, Robert O'Connor seconded and the board unanimously approved the 2017 Aquatics Board meeting schedule. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

Michael Hayes presented the results of a survey taken by Outdoor Aquatics Passholders. Almost 55 percent of respondents said they visited the pool 2-4 times per week on average; about 72 percent visited the pool between 12 p.m. and 3 p.m.; approximately 84 percent felt the season pass fee is fair; approximately 85 percent plan to renew their pass for the 2017 season.

7. Adjourn

Scheketa Hart-Burns motioned, Paul Greviskes seconded and the board unanimously approved by voice vote to adjourn the October 18, 2016, meeting of the Aquatics Administrative Board at 8:42 a.m. Motion carried.

*Respectfully submitted by
Arlene Kallien
Executive Administrator
Assistant Board Secretary*