



**FOX VALLEY PARK DISTRICT
BOARD OF TRUSTEES**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
February 13, 2017
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in reciting the Pledge of Allegiance.

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson. Theodia Gillespie was absent. A quorum was present. Also present: Executive Director, Jim Pilmer; Attorney, Gerald Hodge; administrative staff and guests.

4.0 ADDENDA TO THE AGENDA

Executive Director Pilmer welcomed Kim Nooncaster as the Executive Assistant to the Executive Director, and Clerk of the Board. He reminded the Board of Trustees that due to the sudden vacancy of that position in recent months, Diana Erickson had been appointed Temporary Clerk of the Board until such time as a replacement could be made. This concludes Diana Erickson's temporary appointment.

Executive Director Pilmer asked Attorney Hodge to address changes to proceedings based on recommendations from the Public Access Council regarding moving to Closed Session, as well as the Consent Agenda.

5.0 CONSENT AGENDA

The consent agenda items were read into the record. Cynthia Penne motioned, Alex Alexandrou seconded and the Board of Trustees unanimously approved the consent agenda items. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

5.1 Approve the Open Session meeting minutes of January 2017.

5.2 Approve payables January 2017 in the amount of \$1,567,019.

5.3 Approve statement of estimated revenues and expenses for period ending December 31, 2016.

- 5.4 Approve Executive Director, Department Heads and other reports.
- 5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.
- 5.6 Approve an amendment to the September, 2016 design engineering services agreement with Williams Architects in an amount not-to-exceed \$25,000.
- 5.7 Approve the purchase of phase 2 of fleet management software and support from CFA Win, Inc. In the amount not-to-exceed \$18,650.
- 5.8 Approve the purchase of one Bobcat 3650 from Atlas Bobcat, Inc. in the amount of \$27,545.
- 5.9 Reject the bids from George's Landscaping, Inc. and Innovation Landscaping, Inc. for the construction of the Goodwin Park pickleball court improvements.
- 5.10 Approve Briefing Center Agreement with West Aurora School District #129.
- 5.11 Approve Memorandum of Understanding between Fox Valley Park District and Aurora University.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

Montgomery resident Tim Neuenkirchen presented his interest in the creation of a Food Forest.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

Executive Director Pilmer updated the Board of Trustees on the following items: 2016 IAPD Wage Study, Village of North Aurora interest in riverfront properties and the FVPD's lending of technical assistance, Coyote awareness and FVPD's response to resident concerns, FVPD partnership with Greater Aurora Chamber of Commerce and local school districts for the employment of individuals with disabilities, the Golf For Kids 2017 event, and dates to remember including the February 22 Board Planning Retreat, Aurora African-American Heritage Dinner on February 24, FVPD Job Fair at Prisco Community Center on March 11, and a presentation by Billy Casper Golf at the March 13 Board of Trustees meeting.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

- 11.1 Approve the purchase and installation of Wayne Industries 6 yard refuse body for an amount not-to-exceed \$50,000. Assistant Director of Park Operations, John Kramer recommended approval for the purchase. Alex Alexandrou motioned, Rachel Ossyra seconded and the Board of Trustees unanimously approved the purchase. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

- 11.2** Approve the purchase of two Marlow aquatic pool circulation pumps from Thomas Pump Company, Aurora, IL, for an amount not-to-exceed \$35,201. Assistant Director of Park Operations, John Kramer recommended approval for the purchase. Denny Wiggins motioned, Cynthia Penne seconded and the Board of Trustees unanimously approved the purchase. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.3** Approve the purchase of a Neptune Benson filter system in the amount of \$132,423. Assistant Director of Park Operations, John Kramer recommended approval for the purchase. Alex Alexandrou motioned, Cynthia Penne seconded and the Board of Trustees unanimously approved the purchase. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.4** Approve the five year lease agreement with ATI Physical Therapy at the Vaughan Athletic Center. Assistant Director of Park Operations, John Kramer recommended approval for the lease agreement. Bob Vaughan motioned, Rachel Ossyra seconded and the Board of Trustees unanimously approved the lease agreement. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.5** Approve the bid submitted by George’s Landscaping, Inc. for the construction of the Blackberry Farm pony shade structure in the amount of \$22,300. Senior Director of Operations and Planning, Jeff Palmquist recommended approval for the construction bid. Cynthia Penne motioned, Alex Alexandrou seconded and the Board of Trustees unanimously approved the construction bid. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.6** Approve the bid in the amount of \$34,939 submitted by Advantage Paving, Inc. for asphalt paving at the Eola Community Center. Senior Director of Operations and Planning, Jeff Palmquist recommended approval for paving bid. Cynthia Penne motioned, Denny Wiggins seconded and the Board of Trustees unanimously approved the paving bid. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.7** Approve the bid in the amount of \$237,789 submitted by The Kenneth Company for the construction of park improvements at the Verona Ridge park site. Senior Director of Operations and Planning, Jeff Palmquist recommended approval of the construction bid. Alex Alexandrou motioned, Bob Vaughan seconded and the Board of Trustees unanimously approved the construction bid. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.8** Authorize staff and consultants to proceed with final construction plans for the west side park development in accordance with the preferred concept plan. Senior Director of Operations and Planning, Jeff Palmquist recommended approval for authorization to proceed. Denny Wiggins motioned, Bob Vaughan seconded and the Board of Trustees unanimously approved the authorization to proceed. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.
- 11.9** Approve the proposed rental fees for Blackberry Farm’s permanent tent in Area 4.

Director of Recreation, Jaime Ijams recommended approval of the fees. Cynthia Penne motioned, Bob Vaughan seconded and the Board of Trustees unanimously approved the fees. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

- 11.10** Approve Phase I services of Superlative Group, Inc., in the amount of \$40,000 for the purposes of delivering an Asset Valuation Report. Director of Marketing and Communications, Dan Leahy recommended approval of Phase I services. Alex Alexandrou motioned, Rachel Ossyra seconded, and the Board of Trustees unanimously approved the services. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

12.0 CLOSED SESSION

Rachel Ossyra motioned, Cynthia Penne seconded and the board unanimously approved concluding the open session at 7:00 p.m. and moving into closed session for the reasons stated on the agenda. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

13.0 RETURN TO OPEN SESSION

Motion to leave closed session and return to open session was made by Alex Alexandrou and seconded by Rachel Ossyra and the Board of Trustees unanimously approved returning to open session at 7:40 p.m. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

- 13.1** Approve Closed Session Minutes from December 12, 2016. Motion to approve closed session minutes from December 12, 2016 was made by Alex Alexandrou and seconded by Rachel Ossyra and the Board of Trustees unanimously approved the closed session minutes. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

4.0 ADJOURNMENT

Motion to adjourn was made by Alex Alexandrou and seconded by Rachel Ossyra and the Board of Trustees unanimously approved adjournment at 7:43 p.m. Roll call-voting Aye: Alex Alexandrou, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins, and President Chuck Anderson; voting Nay; none. Motion carried.

Respectfully submitted by:
Kim Nooncaster
Clerk of the Board
Fox Valley Park District

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. John Bier (630-897-0516) promptly to allow the District to make reasonable accommodations.