



**FOX VALLEY PARK DISTRICT
BOARD OF TRUSTEES**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
December 12, 2016
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:05 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in reciting the Pledge of Allegiance.

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Alex Alexandrou motioned, Theodia Gillespie seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

5.1 Approve the Open Session meeting minutes of November 14, 2016.

5.2 Approve payables November 30, 2016 in the amount of \$1,714,271.25.

5.3 Approve statement of estimated revenues and expenses for period ending October 31, 2016.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approve 2017 Board of Trustees meeting dates.

5.7 Approve a five year lease with Nadler Golf Cart Sales, Inc. for five ClubCar Carryall 500 electric utility vehicles in the amount of \$10,000 in 2017, and \$12,300 in years 2018, 2019, 2020 and 2021.

5.8 Approve change orders in the total amount of \$23,173.16 from V3 Companies for additional natural area management services.

- 5.9** Approve short-term extension to lease agreement between ATI Physical Therapy and Fox Valley Park District for use of Vaughan Athletic Center.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

President Anderson

- 6.1** Chief Emeriti Mark Johnson retirement recognition for his years of service with the District. President Chuck Anderson read recognition and presented a honorary badge certificate.

- 7.0 PUBLIC COMMENT** - For matters not on the agenda.
None presented.

- 8.0 ATTORNEY BUSINESS**
None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

Director Pilmer informed the Board about the memorial tree and bench for Arlene Kallien. An introduction of new employees including Joe Woodson, Lauren Filip-Jansen and Josh Barry. Director Pilmer updated the Board on a meeting with Speer Financial and Chapman and Cutler.
Director Pilmer updated the Board on FVP Foundation appeal letter, All-Staff meeting, giving tree, Blackhawk Park next steps and special needs employees.

- 10.0 CONTINUED BUSINESS**
None presented.

11.0 NEW BUSINESS

- 11.1** Approve Ordinance, Combined Budget and Appropriation Ordinance #16-470 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2017 and ending December 31, 2017 in the amount of \$49,316,527. Senior Director of Finance & Administration presented the Budget and Appropriation for approval. Rachel Ossyra motioned, Cynthia Penne seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.
- 11.2** Approve 2017 Financial Year Budget in the amount of \$45,703,854. Senior Director of Finance & Administration requested approval to move forward with the 2017 budget as presented to the Board in November. Alex Alexandrou motioned, Bob Vaughan seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried
- 11.3** Approve 2016 Tax Levy Ordinance No. 16-472 in the amount of \$23,256,211. Senior Director of Finance & Administration requested approval of the 2016 Tax Levy. Denny Wiggins motioned, Cynthia Penne seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried

- 11.4** Approve Houston Causality Company (HCC) insurance carrier for specific and aggregate premium for the 2017 plan year. Senior Director of Finance & Administration requested approval for the low bidder for the specific and aggregate insurance carrier. Bob Vaughan motioned, Rachel Ossyra seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried
- 11.5** Approve the Base Bid in the amount of \$259,000 and Alternate 1 in the amount of \$14,630, Alternate 2 in the amount of \$21,900, Alternate 3 in the amount of \$22,200 and Alternate 4 in the amount of \$13,300 submitted by Robe, Inc. for the construction of the Phillips Park Aquatic Center Phase 1 improvements. Senior Operations and Planning Director requested approval. Denny Wiggins motioned, Cynthia Penne seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried
- 11.6** Approve the Base Bid in the amount of \$163,723 submitted by Construction. Solutions of Illinois, Inc. for the construction of improvements to accommodate the relocation of ATI at the Vaughan Athletic Center. Senior Operations and Planning Director requested approval. Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried
- 11.7** Approve the Responsible Bidder Ordinance #16-473 as presented. Senior Operations and Planning Director requested approval. Cynthia Penne motioned, Bob Vaughan seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.
- 11.8** Approve the amended service agreement between Fox Valley Park District and Jeff Ellis Management, LLC for the management of the Outdoor Aquatic Centers. Director of Recreation requested approval. Theodia Gillespie motioned, Cynthia Penne seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.
- 11.9** Approve the amended service agreement between Fox Valley Park District and Jeff Ellis Management, LLC for the management of the Vaughan Indoor Aquatic Center. Director of Recreation requested approval. Theodia Gillespie motioned, Alex Alexandrou seconded and the board unanimously approved. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

12.0 CLOSED SESSION

Rachel Ossyra motioned, Alex Alexandrou seconded and the board unanimously approved concluding the open session at 6:50 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

13.0 RETURN TO OPEN SESSION

Motion to go out of closed session and return to open session was made by Bob Vaughan and seconded by Cynthia Penne; unanimously approved by voice vote at 7:25 p.m.

13.1 Approve Closed Session Minutes from October 17, 2016.

Alex Alexandrou motioned, Denny Wiggins seconded and the board unanimously approved by voice vote the Closed Session Minutes from 10/17/16.

14.0 ADJOURNMENT

Alex Alexandrou motioned, Rachel Ossyra seconded, and the board unanimously approved by voice vote to adjourn at 7:27 p.m.

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact Interim ADA Coordinator, Mr. Jeff Palmquist (630-897-0516) promptly to allow the District to make reasonable accommodations.