



**FOX VALLEY PARK DISTRICT
BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES
October 17, 2016
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.**

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson introduced Boy Scouts Ryan and Benjamin Grobe and invited them to lead everyone in reciting the Pledge of Allegiance.

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA – None presented.

5.0 CONSENT AGENDA

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

5.1 Approve the Open Session meeting minutes of 09/12/16.

5.2 Approve payables 09/30/16 in the amount of \$8,028,072.80.

5.3 Approve statement of estimated revenues and expenses for period ending 08/31/16.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approve the bid submitted by J.E.M. Morris Construction, Inc. for the construction of Fearn ball field improvements in the amount of \$48,914.50.

5.7 Approve the bid submitted by TechnoGym for the purchase of cycle bikes at the Vaughan Athletic Center in the amount of \$57,563.56.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Gloria Bunce – recognition of service to the Fox Valley Park Foundation

Director Pilmer recognized Gloria Bunce for her outstanding support and service to the Fox Valley Park Foundation. She served as Chairman of the Board from May 2014 to September 2016. He presented her with a certificate of appreciation. Gloria Bunce said it was an honor. She said she has been a member of the community for many years and raised her children here.

6.2 FVSRA – Member Agency of the Year

Director Pilmer announced that the Fox Valley Park District was named the Fox Valley Special Recreation Association's Member Agency of the Year. He said this honor falls under the NRPA's Pillar of Social Equity and the inclusion of those with disabilities. He thanked park district staff for their work in meeting the needs of Special Rec.

6.3 Veteran's Day Proclamation

Jaime Ijams read a proclamation recognizing November as Veterans Recognition Month. She told the board that the district will be hosting its annual Veterans Day Lunch on November 4 at the Prisco Community Center. The luncheon is free for all veterans. She added that veterans and all active military and their immediate families are entitled to free admission at all park district fitness centers for the month of November. This applies to the National Guard and Reserves.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS

Attorney Hodge highlighted the lease agreement between the Fox Valley Special Recreation Association and the Fox Valley Park District on section 10.1 of the agenda. He said it was a matter of working cooperatively with the FVSRA. He also highlighted the Intergovernmental Agreement with West Aurora School District #129. He said the park district pursues a lot of matters that deal with outside entities that the district works cooperatively with.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's report

Director Pilmer told the board Rich Harvest Farms will be hosting the NCAA Division I Championship next spring. He said Community Relations Specialist Mark Heiss is building a relationship with them and will be working with park district staff on partnership opportunities. The idea is to offer bundled packages to provide park district services for a short period of time at the golf course, community centers and Blackberry Farm in an effort to support visitors and guests of the tournament.

Director Pilmer recognized Sgt. Randy Cahoe as the supervisor in charge at the park district police department in the absence of Chief Mark Johnson.

Director Pilmer updated the board on the youth golf development by Recreation and staff. He told the board that this past summer, the Fox Valley Junior Golf Academy (formerly Hook a Kid on Golf and The First Tee) had 189 participants; the park district contributed \$25,000. He said that program does not represent the district's mission of social equity in recreation. Because of this, the park district will begin leading youth golf development through recreation. The Fox Valley Junior Golf Academy has been invited to join the park district as an affiliate. The golf curriculum to be used at the park district is through the Kids Golf Foundation of Illinois. Matt Odom will be the site coordinator, programming youth golf development inside the district's three community centers. He said he would also like to program youth golf development inside the schools, introducing it in the curriculum of gym classes throughout the district.

Aurora Area Convention and Visitors Bureau is focusing on building tourism through sports and recreation. They formed a sports alliance group and the park district is a strategic part of that. Jeff Long and Anna Kish are a part of that. Data shows the economic impact for every night of a major sporting event is approximately \$125,000. He thanked Anna and Jeff for their work on that.

Jaime Ijams gave an aquatic update. She said the district had a great summer and better weather. The district participated in a number of larger events: the World's Largest Swim Lesson and Second Grade Learn to Swim program. The district implemented a new family pass and finalized the renovation plans for Phillips Park. Overall, revenue exceeded the budget by about \$52,000; ending the season at \$728,000; expenses were below budget.

Jon Michael told the board that Alarm Detection Systems is experiencing an unprecedented outage; approximately 10,000 to 30,000 commercial Chicagoland customers are down for monitoring. Radios are being replaced at all park district facilities. Jon said he wanted to assure the board that he is working with ADS to get all of the facilities back up to monitoring. He said he will use this as an opportunity to evaluate all of the facilities to ensure they are all monitored via telephone or internet. Director Pilmer clarified by stating that the only place where there was no redundancy was Stuart South. It was the only asset that went unprotected; everything else was always protected through the blackout.

Director Pilmer thanked Lynn Fenton and Jadie Aguilar for their leadership in organizing the district's Health and Wellness Fair; it was an excellent day and well-attended.

Director Pilmer read a proclamation recognizing Mayor Tom Weisner for his passion, commitment and dedication to the City of Aurora and the Fox Valley Park District. He invited everyone to a public open house on Monday, October 24, at the Paramount Arts Centre. The park district will present the framed proclamation, signed by all of the park district board members, to the Mayor at that event.

9.2 Tax levy ordinance presentation for approval in December

Diana Erickson told the board that every December the district needs to file a board approved ordinance in order to receive property tax disbursements. There are two categories of taxes; capped funds and non-capped funds. Capped funds are restricted by the limitation law; this equals about \$95,000 for the park district. Last December the board approved a refunding of a GO Bond; similar to refinancing a home for a lower interest rate. This realized a \$3.2 million savings in interest to the taxpayers and did not increase the life of the bond. This decreased the debt service levy for next year. For the last five years, the district's aggregate levy was frozen. With the combination of the lower debt service and the slight increase of .7, the district is able to keep the levy frozen for a sixth year. She will not ask the board for any action on this until December.

10.0 CONTINUED BUSINESS

10.1 Approve Lease agreement between Fox Valley Special Recreation Association and Fox Valley Park District for use of Room 112 at Prisco Community Center.

Jaime Ijams said Fox Valley Special Rec. will be relocating their STARS program currently at the River St. office; STARS3 active adult will be moving to Prisco; STARS2 program is heading to the Sugar Grove Park District. Rent for FVSRA will be \$352/mo. They will also have temporary use of the kitchen and gymnasium. The term of the lease is tentatively set for October 1 through September 30, 2017. There is also a clause to relocate the FVSRA to another room within the Prisco Community Center if need be during construction of the Prisco renovation.

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the lease agreement between Fox Valley Special Recreation Association and Fox Valley Park District for use of Room 112 at Prisco Community Center. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.0 NEW BUSINESS

11.1 Approve the Intergovernmental Cooperation Agreement for the Transfer and Exchange of Real Property between West Aurora School District #129 and Fox Valley Park District.

Jeff Palmquist said School District #129 has two parcels of land: 10.31 acres at Arrow Wood which is vacant and the school district has no use for; and 4.89 acres at Orchard Valley/Hankes Road. The park district has 5.66 acres of land adjacent to Jefferson school, as well as 8.24 acres of land at McCleery. The Jefferson site has not been used for programs by the park district for quite some time. The McCleery site is used minimally; last year only five baseball games were played. Also, the Verona Ridge dedication agreement has the developer dedicating 5.32 acres to the park district. Approximately 3.32 acres of this will be conveyed to the school district. This transfer and exchange of properties will improve operational efficiencies

Denny Wiggins motioned, Cynthia Penne seconded and the board unanimously approved the Intergovernmental Cooperation Agreement for the Transfer and Exchange of Real Property between West Aurora School District #129 and Fox Valley Park District. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.2 Approve the base bid in the amount of \$18,303.00, Alternate 1 in the amount of \$15,811.00 and Alternate 2 in the amount of \$2,264.00 submitted by Evans and Sons Blacktop, Inc. for Fox River Trail East asphalt paving.

Jeff Palmquist said the approval of the low bid by Evans and Sons to pave Fox River Trail East is the third piece in the land conveyance agreement between the park district and the City of Aurora. This will complete the improvements. Bob Vaughan asked if this will be the last piece of the expenses to complete the land conveyance agreement. Jeff said, yes. The total expense was \$143,000.

Cynthia Penne motioned, Rachel Ossyra seconded and the board unanimously approved the base bid in the amount of \$18,303.00, Alternate 1 in the amount of \$15,811.00 and Alternate 2 in the amount of \$2,264.00 submitted by Evans and Sons Blacktop, Inc. for Fox River Trail East asphalt paving. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

12.0 CLOSED SESSION

Rachel Ossyra motioned, Cynthia Penne seconded and the board unanimously approved concluding the open session at 6:53 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

13.0 RETURN TO OPEN SESSION

Motion to go out of closed session and return to open session was made by Cynthia Penne and seconded by Alex Alexandrou; unanimously approved by voice vote at 7:54 p.m.

13.1 Approve Closed Session Minutes from 09/12/16.

Rachel Ossyra motioned, Denny Wiggins seconded and the board unanimously approved the Closed Session Minutes from 09/12/16. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

13.2 Approve Executive Director's contract

Cynthia Penne motioned, Rachel Ossyra seconded and the board unanimously approved the amendment to the Executive Director's contract; \$15,000 bonus and 3.5 percent salary increase. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

14.0 ADJOURNMENT

Bob Vaughan motioned, Alex Alexandrou seconded, and the board unanimously approved by voice vote to adjourn at 7:55 p.m.

Respectfully Submitted By:

Arlene Kallien

Assistant Board Secretary/Clerk of the Board