



AQUATICS ADMINISTRATIVE BOARD

City of Aurora & Fox Valley Park District

Tuesday, July 19, 2016

LOCATION: Splash Country

MEETING MINUTES

1.0 Call Meeting to Order

President Ossyra called the meeting to order at 8:06 a.m.

2.0 Roll Call

The following members of the Aquatics Administrative Board were present: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra. A quorum was present. Also present: Executive Director Jim Pilmer, Park District administrative staff and Jerica Cyr from Jeff Ellis Management.

3.0 Approve meeting minutes from June 21, 2016

Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the meeting minutes from June 21, 2016. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

4.0 Financial Reports

4.1 Approve Statement of Revenues & Expenses Period ending 06/30/16

Diana Erickson reported that for the month ending June 30, 2016, there was a net gain for the first time since 2012. Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the Statement of Revenues & Expenses for the period ending 06/30/16. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

4.2 Approve List of Bills Month ending 06/30/16 totaling \$169,288.15.

Diana Erickson presented the list of bills for the month ending June 30, 2016. Robert O'Connor asked what the expense was for Coverall North America, Inc. Jaime Ijams said there were complaints in the past years, so the district has decided to do a deep cleaning each year. Robert also asked about the expense for Express Employment Professionals. Jaime said there is a new process to hire a temp agency each year to help the greenhouse get everything planted in one day.

Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the List of Bills for the month ending 06/30/16 totaling \$169,288.15. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

5.0 Continued Business – None presented.

6.0 New Business

6.1 Presentation of Schematic Design Plans

Andrew Caputo and Scott Morlock of Williams Architects presented the schematic design plans for improvements to the aquatic centers. Overall sight plan improvements for Phillips Park included: removal of the current admissions/entry structure to be replaced by two new structures with a connecting trellis, designed for efficiency during busy or slow times; removal of pavers to be replaced with a decorative, stamped concrete in concessions; activity pool will include a new shade, and all toys will be kept to the corner so as not to block access; Also, a climbing wall for the deep pool – five panels tall standing about 15 feet above the pool deck, three panels wide which will allow two climbers at one time; deck sprays and two water toys; and triangular shade structures. All trees will be maintained with the exception of the removal of one to allow for the installation of a connector path.

Bidding will take place the month of October and improvements should be done by mid May 2017. Hard costs plus soft costs equal \$554,000 for phase 1. Director Pilmer told Williams Architects that the district strictly intends to stick to the approved budget. Robert O'Connor asked what the approved number is; Diana Erickson said \$500,000. Robert asked if that includes contingencies; Director Pilmer said, yes, \$500,000 is the bottom line. Director Pilmer added that park district staff may participate with labor costs.

6.2 Season Update

Jaime Ijams supplied the board with a handout of the Outdoor Aquatics season update. She said memberships are steady and the family pass is doing well. Daily admissions are up about 5,000 members; overall, daily admissions are up about 10,000 more this year over last year. Jaime said as of that point, aquatics had only one full day of closure. She reported the Glow Swim had 307 attendees, not including those who preregistered; that puts the number closer to 400. Rachel Ossyra asked about the World's Largest Swim Lesson. Jaime said it did well with about 200 registrants.

6.3 Facilities and Operations Report

Michael Hayes reported things were going well, adding that new ropes were being installed around the interior of Phillips Park. Director Pilmer said he is really pleased; there has been a lot of teamwork to make things function smoothly and optimally. He said he is very proud.

6.4 Facility Tour

Staff took the board on a tour of the Splash Country aquatic facility.

7.0 Adjourn

Robert O'Connor motioned, Chuck Anderson seconded and the board unanimously approved by voice vote to adjourn the Aquatics Administrative Board meeting at 8:50 a.m.

Respectfully submitted:

*Arlene Kallien
Executive Administrator*