



**FOX VALLEY PARK DISTRICT
BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES
June 13, 2016
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.**

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA – None presented.

5.0 CONSENT AGENDA

Theodia Gillespie motioned, Rachel Ossyra seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

- 5.1** Approve the Open Session meeting minutes of 05/09/16.
- 5.2** Approve payables 05/31/16 in the amount of \$2,383,163.28.
- 5.3** Approve statement of estimated revenues and expenses for period ending 04/30/16.
- 5.4** Approve Department Heads and other reports.
- 5.5** Capital projects permitting fees and charges, cost summaries and project bid schedule report.
- 5.6** Approve the Nepotism Policy to be implemented and placed in the Personnel Manual.
- 5.7** Approve the Proper Dress, Appearance and Uniform Policy.
- 5.8** Approve the Revised Overtime Policy for full-time employees to include paid holidays as regular hours.
- 5.9** Renewal of Executive Director Contract.
- 5.10** Approve the License Agreement between the Fox Valley Park District and Chicago SMSA Limited Partnership for the use of Copley 2 Park for a temporary cell tower facility.

5.11 Ratify the purchase of three hot water heaters from Summit Supply Company, Gurnee, Illinois for the Vaughan Athletic Center in the amount of \$65,949.00 and the hot water heater installation work by Ross Mechanical Group in the amount of \$18,650.

5.12 Approve the purchase of one Ford F-450 Chassis Cab from Currie Motors in the amount of \$42,412 and related equipment from Monroe Truck Equipment in the amount of \$43,666.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Proclamation for July as Park and Recreation Month

Jaime Ijams read a proclamation recognizing July as Park and Recreation Month for the Fox Valley Park District. She also highlighted a calendar of events for the month of July.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS

Attorney Hodge addressed agenda item 11.2 regarding prevailing wages. He advised the board that the Department of Labor has not issued any prevailing wages as of this point. Because of this, the park district will adopt the prevailing wages but with the clause that states *when the department of labor issues it*. This will allow the district to fulfill the statutory requirement of adopting and filing on a timely basis.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer welcomed Beacon News writer Steve Lord. Director Pilmer reported to the board that the district hosted Wendy Holden, author of *Born Survivors*, on May 11. The district supplied transportation to Orchard Valley for dinner and back to the Paramount. He also reported that on May 13, he and Jaime Ijams, along with Michael Hayes, met with Carolyn Nagle, Denny Wiggins and Cynthia Penne regarding an update to the participation agreement with the Fox Valley Special Recreation Association. Carolyn said she can already see changes in regards to use and space. Director Pilmer reported on the 55th Annual Canoe and Kayak Race. He commended all those who volunteered their time and efforts to make it such a great event and allowed him and Arlene Kallien to participate and experience the event. He said it is a real legacy that this event continues and has grown 55 years after the first event.

He told the board that RecTrac went live on May 7. The district has been ironing out some wrinkles and he had Jon Michael give the board an update. Jon updated the board on some Access Control and performance issues. He said he and consultant Garry Vaccaro are engaged with the top level of management of the software system, and are on path to satisfy all of the terms of the agreement. Alex Alexandrou asked if the district has received positive feedback from users. Jon said there has been positive feedback and some negative feedback. He has opened up a forum to provide feedback. This has allowed for a new list of items that they will strategize to determine solutions for. Jon said the district is on a users group that releases updates. He also said AT&T upgraded their bandwidth; all phones and tablets are supported.

Alex Alexandrou said he would like to publicly acknowledge the tremendous effort that staff has provided for veterans at all of the various veterans events. He has received much positive feedback on not only the effort, but the recognition. He said he is also getting much positive feedback on the general condition of all the parks. Bob Vaughan added that Stuart was pristine; the VAC looked fantastic; and GreenFest at Prisco was incredible.

9.2 Jeff Andreasen of aQity Research contract

Jeff Palmquist introduced Jeff Andreasen, president of aQity Research, a public opinion research company. In 2007 Jeff Andreasen developed a survey to test public opinion relative to the \$44 million capital referendum that was then passed in 2008. Jeff Andreasen summarized the proposal between the foundation board and aQity

regarding an additional public research project. The research will be to see what the community feels about the park district; what it knows about the programs and facilities and parks. The project will also assess the overall value they place on the park district. A variety of topics will be covered. Bob Vaughan asked if this will be a telephone survey. Jeff Andreasen said he will be sending out a questionnaire with an option to respond by mail, online or phone. Bob asked if there will be input from the underserved community. Jeff Andreasen said a big part of the survey will be reflective of the underserved population. The survey will be offered in a second language.

10.0 CONTINUED BUSINESS – None presented.

11.0 NEW BUSINESS

11.1 Approve the HCC as the 6-month specific and aggregate carrier in addition to the repeal of the spousal-carve out.

Diana Erickson told the board that this renewal covers a six month period until the district converts to a January start plan year that will coincide with the new financial year. The district is also recommending a repeal of the spousal carve-out until further plan options are available. Theodia Gillespie motioned, Cynthia Penne seconded and the board approved the HCC as the 6-month specific and aggregate carrier in addition to the repeal of the spousal-carve out. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Rachel Ossyra was not present for the vote but stated for the record that she is in favor of approving the HCC as the 6-month specific and aggregate carrier in addition to the repeal of the spousal-carve out. Motion carried.

11.2 Approve the Prevailing Wage Ordinance No. 16-469 pending further information from the Department of Labor.

Diana Erickson said the park district will still do its compliance reporting. The prevailing wage is still noted in its contracts, fees and agreements. The district will use the old wages until the new wages are issued. Attorney Hodge said when the new wages are issued, action will be required at the board level. Bob Vaughan motioned, Denny Wiggins seconded and the board unanimously approved the Prevailing Wage Ordinance No. 16-469 pending further information from the Department of Labor. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.3 Approve the agreement with Williams Architects & Williams Aquatics for \$54,800 to provide Professional Services for Phase 1 Improvements to the Phillips Park Family Aquatics Center improvements.

Jaime Ijams said the goal of the improvements is to replace and repair aging amenities, diversify and expand the aquatics experiences, re-energize and enhance Phillips Park. It includes the bathhouse, entry and plaza improvements; activity pool amenities; filtration improvements; zero depth pool shade structure; deep pool climbing wall; and concession improvements. Phase 1 improvement budget is \$486,000; Williams services will be \$54,800. Cynthia Penne motioned, Rachel Ossyra seconded and the board unanimously approved the agreement with Williams Architects & Williams Aquatics for \$54,800 to provide Professional Services for Phase 1 Improvements to the Phillips Park Family Aquatics Center improvements. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.4 Approve the Alternate Bid #1 submitted by George's Landscaping, Inc. for the construction of the Dr. Martin Luther King Jr. Park splash pad in the amount of \$95,850.00.

Jeff Palmquist reported to the board that the district currently has two spray-grounds; one at Stuart Sports Complex and a small splash pad at the Eola Community Center. Two options were considered; one had nine jets, the other offered two pop-up and two arc spray jets. It was decided that the smaller Alternate 1 was the most appropriate plan. This is the first in a neighborhood-type park setting. Denny Wiggins motioned, Bob Vaughan seconded and the board unanimously approved the Alternate Bid #1 submitted by George's Landscaping, Inc. for

the construction of the Dr. Martin Luther King Jr. Park splash pad in the amount of \$95,850.00. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.5 Approve the bid submitted by Mid-America Pool Renovation, Inc. for the Vaughan Athletic Center exposed aggregate pool finish project in the amount of \$249,500.00.

Jeff Palmquist said the pool finish is at the end of its lifecycle. Jeff said Ray Nugent and John Kramer did a tremendous amount of work in recognizing the urgency of this project. He said it was a complex endeavor to research and pull together, and develop the appropriate bid specs. Jeff said he would have liked more than one bid. They reached out multiple times to qualified contractors throughout the Midwest. Mid-America does quite a few jobs in the Chicago area. They have a lot of experience and come highly recommended from a number of sources. An indoor application is much more complex than outdoor. Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the bid submitted by Mid-America Pool Renovation, Inc. for the Vaughan Athletic Center exposed aggregate pool finish project in the amount of \$249,500.00. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

12.0 CLOSED SESSION

Rachel Ossyra motioned, Theodia Gillespie seconded and the board unanimously approved concluding the open session at 6:42 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

13.0 RETURN TO OPEN SESSION

Alex Alexandrou motioned, Cynthia Penne seconded and the board unanimously approved by voice vote to return to open session at 8:01 p.m.

13.1 Approve Closed Session Minutes from 05/09/16.

Theodia Gillespie motioned, Denny Wiggins seconded and the board unanimously approved by voice vote the Closed Session Minutes from May 9, 2016.

14.0 ADJOURNMENT

Alex Alexandrou motioned, Rachel Ossyra seconded, and the board unanimously approved by voice vote to adjourn at 8:02 p.m.

Respectfully Submitted By:

Arlene Kallien

Assistant Board Secretary/Clerk of the Board