



**AQUATICS ADMINISTRATIVE BOARD**  
**City of Aurora & Fox Valley Park District**  
**Tuesday, June 21, 2016**  
**LOCATION: Phillips Park Aquatic Center**

**MEETING MINUTES**

**1. Call Meeting to Order**

Vice President Hart-Burns called the meeting to order

**2. Roll Call**

The following members of the Aquatics Administrative Board were present: Chuck Anderson, Paul Greviskes and Scheketa Hart-Burns; excused: Robert O'Connor and Rachel Ossyra. A quorum was present. Also present: Executive Director Jim Pilmer, Diana Erickson, Michael Hayes, Jaime Ijams, John Kramer, Dan Leahy, Ray Nugent, Jeff Palmquist, and Benjamin Strong and Alyssa Moore from Jeff Ellis Management.

**3. Minutes**

➤ **Approve meeting minutes from May 17, 2016**

Paul Greviskes motioned, Chuck Anderson seconded and the board unanimously approved by voice vote the meeting minutes from May 17, 2016.

**4. Financial Reports**

➤ **Approve Statement of Revenues & Expenses**

○ **Period ending 05/31/16**

Diana Erickson said there were not many revenues in May; there wouldn't be many until June. She said there was nothing unexpected. Paul Greviskes motioned, Chuck Anderson seconded and the board unanimously approved by voice vote the Statement of Revenues and Expenses for the period ending 05/31/16.

➤ **Approve List of Bills**

○ **Month ending 05/31/16 totaling \$147,704.63.**

Diana Erickson said the only thing to note were a credit of about \$2,000 from the City of Aurora Water Department, and a credit for about \$2,400 from Fox Metro. Paul Greviskes motioned, Chuck Anderson seconded and the board unanimously approved by voice vote the List of Bills for the month ending 05/31/16 totaling \$147,704.63.

**5. Continued Business – None presented.**

## 6. New Business

### ➤ Season Update

Jaime Ijams told the board the early bird season pass sales were extended to the end of May. Sales are up about \$4,000 from last year. The weather has been good which has helped sales. Daily admissions are up more than \$67,000. Memberships for a family of four or more are doing well. Groupon will go live today (06/21/16); last year Groupon brought in about \$33,000. Revenue is doing well overall. The district will participate again this year in the World's Largest Swim Lesson on Friday (06/24/16).

Williams Architects has performed their walk-through. Next month they will present a schematic design for Splash Country.

Michael Hayes told the board that 5- and 10-punch passes are available at the park district community centers and both aquatic centers. He also said the Learn to Swim program was very popular; it maxed out. Promotional events coming up are the Glow Swim and Red, White and Blue Day on July Fourth.

### ➤ Facilities and Operations report

Ray Nugent said aquatics are now compliant with ADA; the hand dryers are now ADA compliant. Staff has repaired the pumps. There was a large leak in the lazy river, and the admissions window in the barn was replaced.

Michael Hayes added that there is new signage and marketing.

### ➤ Facility Tour

Ray Nugent guided the board and staff on a tour of Phillips Park.

## 7. Adjourn

Paul Greviskes motioned, Chuck Anderson seconded and the board unanimously approved by voice vote to adjourn the Aquatics Administrative Board meeting at 8:15 a.m.

*Respectfully submitted:*

*Arlene Kallien  
Executive Administrator*