



**FOX VALLEY PARK DISTRICT  
BOARD OF TRUSTEES  
OPEN SESSION MEETING MINUTES  
April 11, 2016  
Prisco Community Center  
150 W. Illinois Avenue, Aurora  
6:00 p.m.**

**1.0 CALL MEETING TO ORDER**

President Vaughan called the meeting to order at 6:02 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL** – Open session meeting continued from 6:00 p.m. Budget & Appropriation Public Hearing. Cynthia Penne entered meeting at 6:05 p.m.

**4.0 ADDENDA TO THE AGENDA** – None presented.

**5.0 CONSENT AGENDA**

Alex Alexandrou motioned, Denny Wiggins seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**5.1** Approve the minutes from the following Open Session meetings:

- 03/14/16
- 03/29/16

**5.2** Approve payables 03/31/16 in the amount of \$929,087.40.

**5.3** Approve statement of estimated revenues and expenses for period ending 02/29/16.

**5.4** Approve Executive Director, Department Heads and other reports.

**5.5** Capital projects permitting fees and charges, cost summaries and project bid schedule report.

**5.6** Approve the bid submitted by Conserve F/S in the amount of \$24,417 for May fertilizer and \$24,417 for fall fertilizer, and Martenson Seed in the price per pound amount of \$1.75 for Premier seed mix and \$1.62 for Park seed mix.

**5.7** Ratify the agreement between the Fox Valley Park District and Kluber, Inc. for roof top mechanical unit consulting and design services.

**5.8** Approve Vaccaro Consulting for final phase of the registration system software project not to exceed \$18,000 for implementation assistance.

## **6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

### **6.1 PDRMA Loss Control Presentation**

Diana Erickson introduced John Bier, risk manager for the Fox Valley Park District. John told the board that PDRMA Park District Management Agency is the district's insurance provider. PDRMA conducts loss control review every three or four years. The review process is very comprehensive and begins in February and ends sometime in September. During that process all departments are reviewed, at the end of which a score is given. Agencies that score 95 percent or higher are awarded accreditation from PDRMA. The park district's latest review was in 2015 which earned a score well above 95 percent, allowing the district to maintain its accreditation status. John introduced Jesse Kinsland, PDRMA risk consultant, who presented the board and district with an accreditation award. In presenting the award, Jesse said the Fox Valley Park District scored a 98.36 percent, which is in the top 10 percent of all members.

### **6.2 Introduce Ron Evans – Procurement Officer**

Diana Erickson introduced Ron Evans, the district's new procurement officer. Ron worked for Fermilab for 27 years as a senior procurement administrator.

### **6.3 Introduce Michael Hayes – Asst. Supt. of Recreation**

Jaime Ijams introduced Michael Hayes, the district's new assistant superintendent of recreation. Michael was the superintendent at Morton Grove Park District. Prior to that he was at Tinley Park Park District for eight years.

## **7.0 PUBLIC COMMENT**

Joe Toma addressed the board; he was on the committee to bring in the Vietnam Veterans Moving Wall two years ago and had a bad experience. This year he is on a committee to bring in a car show, a picnic at Cool Acres, and a 5K run at Phillips Park beginning May 21 through May 30. He stressed that if it were not for Jim Pilmer and the Fox Valley Park District, they would not be having the picnic or the 5K run. He personally thanked Jim for everything he has done to help make it possible. Jim recognized the staff – operations, recreation, planning, marketing and communications, and IT – for making it possible. Alex Alexandrou asked if this was something that could turn into an annual event. Joe responded, yes.

## **8.0 ATTORNEY BUSINESS – None presented.**

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 Executive Director's Report**

Executive Director Pilmer reported that he and staff held the first three community center meetings during the month of March. The next steps in the process are that Dan Leahy, Ray Nugent and Director Pilmer have met to review a list of items that have come forward. Marketing and communications have thanked every community participant by sending a letter along with a \$25 gift card for the park district. Ray Nugent is implementing immediate facility improvements. In May, all employee stakeholders from the community centers will begin working together on the next steps of customer service. The committees will reconvene in June.

The VNA Healthcare initiative for promoting health and wellness, along with goals of social equality for the recreation of the underserved will begin with the Barnyard Dash on April 30.

The Fox Valley Park District job fair was held at Prisco on March 28; there were over 117 applicants and interviews. He thanked Lynn Fenton, Jadie Aguilar and their staff.

May will be proclamation month honoring volunteers for the Spring Spruce Up that took place April 2; there were 389 volunteers.

Director Pilmer directed the board's attention to Dan Leahy regarding an announcement on a Marketing and Communications partnership. Dan told the board about a new marketing initiative with the Kane County Cougars. The park district will have a presence at all 70 Cougar home games. There will be a permanent Aquatics ad

installation at the cool mist station, featuring Splash Country and Phillips Park. The district will also be on the digital scoreboards in the outfield. The district will also be featured in the Cougar's Sunday Fun-day promotions; Parker will run the bases against Ozzie. To accomplish this, the district will include the Cougar's pocket calendar with all of the park district activity guide mailings.

**10.0 CONTINUED BUSINESS** – None presented.

**11.0 NEW BUSINESS**

**11.1 Approve combined Budget and Appropriation Ordinance #16-468 of the Fox Valley Park District for the fiscal year beginning May 1, 2016, and ending December 31, 2016, in the amount of \$43,367,073 and fiscal year budget \$40,201,875.**

Diana Erickson told the board that the Budget and Appropriation Ordinance with the presented numbers is the same ordinance and same numbers as was presented to them at the March 29 workshop. Different this year is that in addition to the appropriation numbers, also included are the budget numbers. All legal compliance requirements have been met to file the ordinance. Rachel Ossyra motioned, Cynthia Penne seconded and the board unanimously approved the combined Budget and Appropriation Ordinance #16-468 of the Fox Valley Park District for the fiscal year beginning May 1, 2016, and ending December 31, 2016, in the amount of \$43,367,073 and fiscal year budget \$40,201,875. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.2 Approve health insurance plan changes for spousal carve-out effective July 1, 2016.**

Diana Erickson introduced Angie Love from HUB to explain the spousal carve-out. Angie explained that all employees will be required to fill out an audit that will indicate whether or not their spouse has insurance coverage available to them by the spouse's employer. If coverage is available to them through their employer, they will be removed from the Fox Valley Park District plan. If they are not working, and/or do not have coverage available to them through their employer, they may remain on the Fox Valley Park District's plan. Projected savings with the removal of a projected 51 spouses from the plan, with a first-year claim savings, will be an estimated \$409,000 to the district, equal to 15.7 percent plan savings. Angie said if the spouse has coverage available through Medicare, another employer or military, which would be considered coverage available elsewhere.

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the health insurance plan changes for spousal carve-out effective July 1, 2016. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.3 Grant temporary construction easements to the City of Aurora for the Waubonsie Lake dredging project.**

Jeff Palmquist reported that the City of Aurora is proceeding with the Waubonsee Lake dredging project. The bidding should happen this spring, with planned construction coming at the end of this summer into the fall – a 2-3 month construction period. The park district's primary role has been working with the city consultants on the grant of easements. There are two temporary construction easements; one around the lake to permit the dredging; the second easement covers the hill and the conveyance route. The park and path will remain open during the construction and will be fenced, and flaggers will be there as necessary to ensure safety. Bob Vaughan asked if the hill will double in size. Pat Kelsey, consultant from Wills Burke Kelsey Associates, said the hill will receive about 10,000 cubic yards of solid material, resulting in the very peak of the hill increasing by about 3.5 feet. They will be maintaining a 4:1 slope all the way out to the edge. At the base, along old Kautz, there is a ditch that has to be maintained permanently. Bob asked what the depth of the water will be when all is done. Pat said they will return the lake to its original depth configuration.

Chuck Anderson motioned, Denny Wiggins seconded and the board unanimously approved granting temporary construction easements to the City of Aurora for the Waubonsie Lake dredging project. Roll call – voting Aye: Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins;

abstaining: Alex Alexandrou; voting Nay: none. Motion carried.

**11.4 Grant the stormwater control easement and the temporary construction easement to the City of Aurora for the Farnsworth Flood Relief improvement project.**

Jeff Palmquist told the board there have been ongoing flooding problems on the northeast side of Aurora. There is now funding available for an extensive storm sewer project. The storm sewer will begin in the townhomes. It will allow overland and storm sewer discharge into the detention pond at the northeast corner of Farnsworth and Indian Trail. It will require an easement for both the swale and the corridor for the large storm sewer. This will also allow the district to expand an existing detention. The excavated material will be placed by the city's contractor on the district's site to be flattened, allowing for future grading efforts to be reduced.

Denny Wiggins motioned, Chuck Anderson seconded and the board unanimously approved granting the stormwater control easement and the temporary construction easement to the City of Aurora for the Farnsworth Flood Relief improvement project. Roll call – voting Aye: Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; abstaining: Alex Alexandrou; voting Nay: none. Motion carried.

**11.5 Approve the Base Bid in the amount of \$94,572.00, Alternate 1 in the amount Jeff Palmquist of \$15,307.00 and Alternate 2 in the amount of \$6,951.00 submitted by Builders Paving, Inc. for asphalt paving at the Stuart Sports Complex North.**

Jeff Palmquist told the board that bids reflect the favorable bidding climate in the spring, as well as the low oil prices. One of the initiatives for Stuart Sports Complex is to elevate the quality of the north loop road to equal the south. The north loop road is deteriorating. This improvement will not be impacted by future construction. The alternates allow the district to do a little more based on the low prices. Alternate 2 also has a contractor coming in doing all of the back fill. Bob Vaughan asked what the savings is; Jeff said the budget was \$175,000 and the low bid is just over \$116,000.

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the Base Bid in the amount of \$94,572.00, Alternate 1 in the amount Jeff Palmquist of \$15,307.00 and Alternate 2 in the amount of \$6,951.00 submitted by Builders Paving, Inc. for asphalt paving at the Stuart Sports Complex North. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.6 Approve the bid in the amount of \$31,092.00 submitted by Geneva Construction, Inc. for asphalt parking lot paving at the Eola Community Center.**

The next phase of the Eola parking lot for this fiscal year is the northeast lot that serves the loading dock and trash area. It is primarily an overlay but work will go down to the base in the loading area to make sure there is proper drainage there. Jeff said he is very pleased with the low bid of \$31,092; the estimated cost was \$60,000.

Alex Alexandrou motioned, Chuck Anderson seconded. Bob Vaughan asked before roll call, when this is done, how much of Eola is yet to be repaved. Jeff said the third phase will be the area nearest the ball fields facing west. Roll was called and the board unanimously approved the bid in the amount of \$31,092.00 submitted by Geneva Construction, Inc. for asphalt parking lot paving at the Eola Community Center. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.7 Approve the agreement for transfer of property by the Fox Valley Park District to the Village of North Aurora and the agreement for the maintenance of the North Aurora riverfront property in the Village of North Aurora by the Fox Valley Park District and the Village of North Aurora.**

The agreement will allow for transfer of approximately 1.5 acres of park district property that lies to the east of the Fox River Trail, in the vicinity of the North Aurora gazebo, to the Village of North Aurora. Additionally, parameters for maintenance were spelled out.

Cynthia Penne motioned, Denny Wiggins seconded, and the board unanimously approved the agreement for transfer of property by the Fox Valley Park District to the Village of North Aurora and the agreement for the maintenance of the North Aurora riverfront property in the Village of North Aurora by the Fox Valley Park District and the Village of North Aurora. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.8 Approve the cost sharing agreement between the City of Aurora and the Fox Valley Park District for consultants and environmental counsel.**

Jeff Palmquist said the district will collaborate with the city and share the consultants. There is highly qualified, experienced expertise that the city has engaged and is already familiar with the issues in that area. The park district will collaborate with both their legal team and environmental engineers on the aspects that affect Steck Park and Hurd's Island. It's a 50/50 cost share.

Attorney Hodge said if the board would like to, they may have authorization up to a set amount as part of this, they can have that and then as it approaches that amount they can come back; but he is hopeful that this will now come to fruition as he has had significant settlement negotiation amounts offered. Now it just needs the technical expertise of the consultants, as well as the environmental legal person that has the experience of dealing with Nicor, to finish this and bring back to the board a settlement agreement that is acceptable. Bob Vaughan asked Alex Alexandrou if he felt the district should put a threshold of \$100,000 on the authorization; Alex said he felt it should be \$50,000 and the park district can come back to the board for approval of any excess if needed.

Chuck Anderson motioned, Rachel Ossyra seconded, and the board unanimously approved the cost sharing agreement between the City of Aurora and the Fox Valley Park District for consultants and environmental counsel. Roll call – voting Aye: Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; abstaining: Alex Alexandrou; voting Nay: none. Motion carried.

**12.0 CLOSED SESSION**

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved concluding the open session at 6:40 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**13.0 RETURN TO OPEN SESSION**

Alex Alexandrou motioned, Denny Wiggins seconded and the board unanimously approved by voice vote to return to open session at 7:28 p.m.

**13.1 Approve Closed Session Minutes from 02/08/16.**

Chuck Anderson motioned, Rachel Ossyra seconded and the board unanimously approved by voice vote the Closed Session Minutes from February 8, 2016.

**14.0 ADJOURNMENT**

Rachel Ossyra motioned, Denny Wiggins seconded, and the board unanimously approved by voice vote to adjourn at 7:30 p.m.

*Respectfully Submitted By,*

*Arlene Kallien  
Assistant Board Secretary/Recorder*