



AQUATICS ADMINISTRATIVE BOARD
City of Aurora & Fox Valley Park District
Tuesday, February 16, 2016
LOCATION: Cole Center Administrative Office
Starting Time: 8:00 a.m.

MEETING MINUTES

1. Call Meeting to Order

President Ossyra called the meeting to order at 8:03 a.m.

2. Roll Call

The following members of the Aquatics Administrative Board were present: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra. A quorum was present. Also present: Executive Director Jim Pilmer, Diana Erickson, Jaime Ijams, John Kramer, Dan Leahy, Ray Nugent, and Jerica Cyr and Alyssa Moore from Jeff Ellis Management.

3. Minutes

➤ **Approve meeting minutes from November 17, 2015**

Scheketa Hart-Burns moved, Robert O'Connor seconded, and the board unanimously approved the meeting minutes from November 17, 2015. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Approve meeting minutes from January 19, 2016**

A quorum was not present for the January 19, 2016, meeting. The board documented the meeting notes from January 19, 2016.

4. Financial Reports

➤ **Approve Statement of Revenues & Expenses**

- **Period ending 11/30/15**
- **Period ending 12/31/15**
- **Period ending 01/31/16**

Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the Statements of Revenues & Expenses for the periods ending 11/30/15, 12/31/15 and 01/31/16. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Approve List of Bills**

- **Month ending 11/30/15 totaling \$20,628.71.**
- **Month ending 12/31/15 totaling \$29,367.77.**
- **Month ending 01/31/16 totaling \$16,676.75.**

Robert O'Connor asked about a large AT&T bill in an amount of around \$400. Diana Erickson said it was for Internet cable lines. Scheketa Hart-Burns moved, Robert O'Connor seconded, and the board unanimously approved the List of Bills for the months ending 11/30/15 totaling \$20,628.71, 12/31/15 totaling \$29,367.77 and 01/31/16 totaling \$16,676.75. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

5. **Continued Business** – None presented.

6. **New Business**

➤ **Williams Architects – Design concepts**

Tom Poulos of Williams Architects reiterated the discussion and presentation from the January 2016 Aquatics Board meeting. The design concepts were designed to diversify program offerings and amenities at each facility. Jim said the improvements would give a good return on investment with low maintenance and extending the season in certain areas by making them open to parties. As an example, a very marketable concept is to offer full-day rentals of cabana areas.

Tom recommended a picnic/grilling area at Splash Country. This will give it a very picnic-y feel and extend the season. He also recommended a 5-year plan for the lazy river; either improve or remove. Jim said a picnic/grilling area could be an extension to the BYOB concert events; a gathering spot with a separate entry.

Jim reminded the board that the aquatic agreement with the City of Aurora ends in two years. Robert said the board needs to do something concrete and well thought-out. Jim said maintenance has been deferred and the district is in a state of catch-up. Robert recommended moving ahead. Scheketa Hart-Burns agreed with Robert. Chuck said it is time to do something.

➤ **Change bylaws Article II, section II-3, to reflect the change of operations from fiscal year to calendar year**

Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved to change the bylaws Article II, section II-3, to reflect the change of operations from fiscal year to calendar year. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O’Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Approve 2016 budget**

Jaime Ijams reported this year the district will introduce a new family pass. They will also participate again in The World’s Largest Swim Lesson, scheduled for June 24, 2016. She said the district is looking to expand its Learn to Swim program. The program is free to qualifying second grade students.

The district finished the year approximately \$24,000 over budget; member sales were down but daily admissions were up. Group sales were up 10 percent. Outdoor rentals stayed steady. There was one large expense of an insurance payment for filter damage. Overall loss for 2015-16 was \$400,000. Robert O’Connor asked about the projection for the daily sales being down; Jaime said she was trying to stay conservative. Rachel Ossyra said the board can’t really decide on approving the budget until they hear from Williams Architects; they should wait to take motions. Robert O’Connor said the board needs to accept that improvements need to be made or there will continue to be problems. Jim Pilmer said programs are being discussed regarding partnering with The Visiting Nurse Association (VNA) and others to offer aquatic programs; this is a continuous work in progress. Rachel suggested the board listen to Williams Architects and then come back and entertain a motion.

After the board listened to the Williams Architects Design Concepts presentation and followed with a discussion, the board returned to the 2016 budget agenda item. Scheketa Hart-Burns moved, Robert O’Connor seconded, and the board unanimously approved the 2016 budget. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O’Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Approve the proposed family pass type and fees for the outdoor aquatic facilities to be implemented in the 2016 operating season**

Jaime told the board the community wants a family discount. She noted that surrounding communities offer it. This would be an 8 percent discount for a family of four. The district will also offer early bird discounts. Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the proposed family pass type and fees for the outdoor aquatic facilities to be implemented in the 2016 operating season. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O’Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Election of 2016 Officers**

Chuck Anderson moved, Scheketa Hart-Burns seconded, and the board unanimously approved the election of the 2016 Aquatics Board officers as Rachel Ossyra, President; Scheketa Hart-Burns, Vice President; and Paul Greviskes, Secretary. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O’Connor and Rachel Ossyra; voting Nay: none. Motion carried.

➤ **Approve meeting schedule for 2016**

Chuck Anderson moved, Scheketa Hart-Burns seconded, and the board unanimously approved the Aquatics Board meeting schedule for 2016. Roll call – voting Aye: Chuck Anderson, Paul Greviskes, Scheketa Hart-Burns, Robert O’Connor and Rachel Ossyra; voting Nay: none. Motion carried.

7. Adjourn

Chuck Anderson moved, Scheketa Hart-Burns seconded, and the board unanimously approved by voice vote to adjourn the Aquatics Board meeting at 9:20 a.m. Motion carried.

Respectfully submitted:

*Arlene Kallien
Executive Assistant*