



**AQUATICS ADMINISTRATIVE BOARD**  
**City of Aurora and Fox Valley Park District**  
**Tuesday, July 21, 2015**  
**LOCATION: Splash Country**  
**Starting time: 8:00 a.m.**

**MEETING MINUTES**

**1.0 Call meeting to order**

President Ossyra called the meeting to order at 8:00 a.m.

**2.0 Roll Call**

The following members of the Aquatics Administrative Board were present: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; excused: Juan Reyna. A quorum was present. Also present: Executive Director Nancy McCaul, Diana Erickson, Mike Erickson, Laurie Hoffman, Jaime Ijams, Ray Nugent, Jordan Real, Jerica Cyr- Ellis Rep & staff.

**3.0 Minutes**

**3.1 Approve meeting minutes from June 16, 2015**

Robert O'Connor mentioned there was a misspelling of his last name in section 4.2 of the minutes. Scheketa Hart-Burns moved, Robert O'Connor seconded, and the board unanimously approved the meeting minutes from June 16, 2015, with the correction of Robert O'Connor's last name in section 4.2. Roll call – voting Aye: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

**4.0 Financial Reports**

**4.1 Approve Statement of Revenues and Expenses**

**• Period ending 06/30/15**

Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the Statement of Revenues and Expenses for the period ending 06/30/15. Roll call – voting Aye: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

**4.2 Approve List of Bills**

**• Month ending 06/30/15 totaling \$165,067.40**

Robert O'Connor questioned the entry on Page 2, City of Aurora/Water Department. He asked why the amount was so low. Diana Erickson said the bill had not yet come in for the filling of the pools. Robert also asked about the entry on Page 5, invoice for Muzak, LLC; Diana Erickson said that is a once per year payment. Robert inquired about the entry on Page 6, invoices for R.J. O'Neil; Ray Nugent said the invoices were for general maintenance repairs. Scheketa Hart-Burns moved, Chuck Anderson seconded, and the board unanimously approved the List of Bills for the month ending 06/30/15 totaling \$165,067.40. Roll call – voting Aye: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Rachel Ossyra; voting Nay: none. Motion carried.

**5.0 Continued Business** – None presented.

**6.0 New Business**

**6.1 Season Update**

Laurie Hoffman reported the down trend for pool pass sales is turning around. The district has offered a Groupon for the first time. 1600 passes were sold for a total of \$19,000. There is a cap of 1000 passes at each park. Jaime Ijams said Groupon keeps 40 percent of each sale and this has brought new visitors to the facilities.

Laurie Hoffman gave the board a handout of a calendar illustrating closures at the aquatics facilities. Splash Country experienced 20 percent closures/partial closures or about 9 ½ days; and Phillips Park experienced 36 percent closures/partial closures or 17 days. The closures were due to weather or maintenance issues. Robert O'Connor asked how cancellations of swim lessons are handled. Laurie Hoffman said in cases of inclement weather, all participants receive a phone call. Robert O'Connor thanked Jaime Ijams for putting together the calendar. He said it is a good visual to help understand the closures.

**6.2 Facilities and Operations Reports**

Ray Nugent reported the new epoxy flooring at Splash Country has been very successful; there are plans to expand the same flooring throughout the rest of the facility; there have been some pump repairs made; a 6 inch water pipe cracked and was replaced.

Ellis staff reported the construction at Splash Country is going well; a small area was closed but reopened quickly; sales from Groupon were going well. There were some private rentals at Phillips Park which received good feedback; sales from Groupon were positive at Phillips Park as well; they have been selling 5-punch passes.

Robert O'Connor asked if pool openings were down how was attendance able to remain about the same. Laurie Hoffman and Jordan Real responded it depends on the day and hours of operation.

Laurie Hoffman handed out an Outdoor Aquatics Activity Report. The 2015 Pass Sale revenue to date is approximately \$50,000 under budget. Daily Admissions Revenue is slightly down at Splash Country and slightly up at Phillips Park. She said the school schedule is having a big impact on admissions and sales.

Jaime Ijams reported the Learn to Swim program is going really well; they have accommodated approximately 55-60 kids. Robert O'Connor asked how the World's Largest Swim Lesson went; Jaime Ijams said really good.

**6.3 Tour of Facility**

Ray Nugent took the board and staff on a tour of the Splash Country facility.

**7.0 Adjourn**

Robert O'Connor moved, Scheketa Hart-Burns seconded and the board unanimously approved by voice vote adjourning the meeting at 8:24 a.m. Motion carried.