



**BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES
September 21, 2015
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.**

1.0 CALL MEETING TO ORDER

President Vaughan called the meeting to order at 6:06 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; excused: Cynthia Penne. A quorum was present. Also present: Executive Director Nancy McCaul, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA

Bob Vaughan addressed the board regarding items 5.7, 5.9 and 5.10 on Consent Agenda. He asked that those items be moved to New Business for discussion before approval. Theodia Gillespie motioned, Alex Alexandrou seconded and the board unanimously approved moving agenda items 5.7, 5.9 and 5.10 from Consent Agenda to New Business. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

5.0 CONSENT AGENDA

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the consent agenda items, with items 5.7, 5.9 and 5.10 being moved to New Business for further discussion as approved in section 4.0 Addenda to the Agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

5.1 Approve the Open Session meeting minutes of 08/17/15.

5.2 Approve payables 08/31/15 in the amount of \$1,119,607.96.

5.3 Approve statement of estimated revenues and expenses for period ending 07/31/15.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approve the extension of the license agreement for three years with Reuland Food Service, Inc. to provide concession services at the outdoor aquatic centers and Blackberry Farm.

5.7 Moved to New Business – Approve the Asphalt and Paving Projects at various sites throughout the District in the amount of \$261,000 from Evans and Son Blacktop, Inc.

- 5.8 Approve the License Agreement between the Fox Valley Park District and Copley Memorial Hospital, Inc. for a sidewalk access connection to the Waubonsie Creek Trail.
- 5.9 **Moved to New Business** – Approve the amendment to the agreement with Ellis and Associates exercising the option to extend the Vaughan Athletic Center aquatics operating agreement for three years (through the 2019 fiscal year).
- 5.10 **Moved to New Business** – Approve the amendment to the agreement with Ellis and Associates exercising the option to extend the operating agreement for the outdoor aquatic centers for three years (through the 2018 season).

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Gold Medal Presentation

Director McCaul presented the Gold Medal Finalist award from the National Recreation and Park Association. She said she was pleased and honored to receive the award on behalf of the park district. The award represents the efforts of every employee at the district; it is because of the contributions of every employee that the district made it to the top four finalists. After the presentation, staff posed for a group picture with the award.

6.2 Service Award Presentation

Bob Vaughan presented an award to Nancy McCaul for 10 years of service at the park district. He said she has done a tremendous job and will leave a lasting legacy with her hard work on keeping the district financially sound, especially in such tough economic times.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS

8.1 Correction of the public record to reflect the Fox Valley Park District received notice of a letter from the Illinois Department of Labor dated August 28, 2015 indicating that the matter relating to case number 2014-PW-RDW11-0260 involving the City of Geneva project and Muscat Painting and Decorating was dismissed without any notice of violation or payment of penalties.

Attorney Hodge commented that the public record should reflect the fact that the Fox Valley Park District received notice of a letter from the Illinois Department of Labor (“IDOL”) dated August 28, 2015, indicating that the matter relating to IDOL Case Number 2014-PW-RDW11-0260 involving a City of Geneva painting project by Muscat Painting and Decorating was dismissed without any notice of violation or payment of penalties. He stated Muscat Painting was the low bidder on a project in June but was not awarded the contract because they were found not to be responsible at that time based in part upon the prior IDOL record which reflected an infraction on the Geneva project. However, the District received a letter in August from the Illinois Department of Labor informing the District that the above mentioned case was dismissed by IDOL without any notice of violation or payment of penalties. Attorney Hodge stated that the public record should now make clear that Muscat Painting will not be disqualified from future projects for the District based on the Geneva project activities. Trustee Chuck Anderson stated that he has other letters in his possession regarding other instances of noncompliance with the IDOL, which may impact its status on future bidding awards.

9.0 EXECUTIVE DIRECTOR BUSINESS

Executive Director Nancy McCaul addressed the Board and said it has been a pleasure working at the park district and serving as the Executive Director.

10.0 CONTINUED BUSINESS – None presented.

11.0 NEW BUSINESS

11.1 **Approve the Cumberland Park Playground Renovation Plan**

Jeff Palmquist told the board the Cumberland Park playground renovation plan is one in a series of renovations forthcoming over the next few months. The board will be presented renovation plans and bidding will take place in the spring. Rachel Ossyra asked if the improvements will comply with ADA. Jeff said it will comply with ADA. Rachel asked if the playground will be simply ADA accessible or will children with disabilities be able to play? Jeff replied it will be accessible to play. Rachel asked will the other playground improvements automatically integrate ADA. Jeff answered, yes. Alex Alexandrou asked what materials will be used for the surface. Jeff said wood fiber. Bob Vaughan asked what area this park site will typically serve. Jeff replied about ¼ to ½ mile. Alex Alexandrou motioned, Denny Wiggins seconded and the board unanimously approved the Cumberland Park playground renovation plan. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.2 **Approve appointment of Dennis Wiggins to the Fox Valley Special Recreation Association (FVSRA) Board with a term to expire in December 2015.**

Bob Vaughan asked the board to approve the appointment of Dennis Wiggins to the Fox Valley Special Recreation Association Board to fill the vacancy of Laurie Hoffman's place on the board. Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the appointment of Dennis Wiggins to the Fox Valley Special Recreation Association (FVSRA) Board with a term to expire in December 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.3 **Approve the appointment of Jeff Palmquist as the Acting Executive Director to the Fox Valley Park District effective October 1, 2015.**

Bob Vaughan asked the board to approve the appointment of Jeff Palmquist as the Acting Executive Director to the Fox Valley Park District upon the retirement of current Executive Director Nancy McCaul beginning October 1. Theodia Gillespie motioned, Chuck Anderson seconded and the board unanimously approved the appointment of Jeff Palmquist as the Acting Executive Director to the Fox Valley Park District effective October 1, 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.4 **Moved from Consent Agenda – Approve the Asphalt and Paving Projects at various sites throughout the District in the amount of \$261,000 from Evans and Son Blacktop, Inc.**

Mike Erickson told the board last year the district opened bidding twice because no one bid on the project the first time. The projects did not go forward because no one bid the second time either and were carried over to this year. Bidding was open for three weeks. It is solely an asphalt project; only one contractor placed a bid. Rachel Ossyra asked why there weren't any other bids. Mike replied that the project calls for a lot of trail work which uses pulverized material from the existing trail. It also entails widening the trails from 8 feet to 10 feet. A lot of contractors do not do dirt work. Denny Wiggins asked if it is too late in the season to do asphalt work. Mike said, no, this time of year is common. Chuck Anderson asked how many invitations to bid went out. Mike said 10-12, in addition to placing a notice in the paper. Bob Vaughan said he had a problem with giving out this much work with only one bid being received. Rachel asked if this was an attractive bid. Mike replied, yes. Bob said he would like to ensure competitiveness in the bidding of these projects. He said he felt the bids are too late in the year. Rachel said even though this looks like a good aggressive bid, she would like to understand in the future why there are no other bids. Alex Alexandrou said he would like to district to commit to earlier bidding next time; the bidding should be early in the year next time subject to budget approval. Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the asphalt and paving projects at various sites throughout the district in the amount of \$261,000 from Evans and Son Blacktop, Inc. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay:

none. Motion carried.

11.5 Moved from Consent Agenda – Approve the amendment to the agreement with Ellis and Associates exercising the option to extend the Vaughan Athletic Center aquatics operating agreement for three years (through the 2019 fiscal year).

Bob Vaughan asked the board to bring back at a later date the agenda item to approve the amendment to the agreement with Ellis and Associates exercising the option to extend the Vaughan Athletic Center aquatics operating agreement for three years. He said this would be out of respect to the new executive director. Alex Alexandrou agreed. Alex said this is a significant commitment to multiple years and felt the new executive director should have some input. Bob Vaughan said he thinks Ellis is doing a good job but thinks the new executive director should see the contract.

Denny Wiggins motioned to table the issue, Chuck Anderson seconded and the board unanimously approved to table the approval of the amendment to the agreement with Ellis and Associates exercising the option to extend the Vaughan Athletic Center aquatics operating agreement for three years (through the 2019 fiscal year). Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.6 Moved from Consent Agenda – Approve the amendment to the agreement with Ellis and Associates exercising the option to extend the operating agreement for the outdoor aquatic centers for three years (through the 2018 season).

Agenda item 11.6, moved from Consent Agenda, was discussed simultaneously with agenda item 11.5 for the same reasons stated above. Denny Wiggins motioned to table the issue, Chuck Anderson seconded and the board unanimously approved to table the approval of the amendment to the agreement with Ellis and Associates exercising the option to extend the operating agreement for the outdoor aquatic centers for three years (through the 2018 season). Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Stan Bond, Trustee, Village of Montgomery

Compliments and congratulations on a remarkable park atmosphere.

2. Scheketa Hart-Burns, Alderman, 7th Ward

Thank you for your help in making the 28th annual Dr. Martin Luther King Funfest and Back to School Bash a success.

3. Fox Valley Park District in the News

Various recent news article(s) concerning the District.

13.0 CLOSED SESSION

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved concluding the open session at 6:43 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

14.0 RETURN TO OPEN SESSION

14.1 Approve Closed Session Minutes from 08/17/15.

Rachel Ossyra motioned, Denny Wiggins seconded and the board unanimously approved the closed session minutes from August 17, 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

15.0 ADJOURNMENT

Chuck Anderson motioned, Denny Wiggins seconded, and the board unanimously approved by voice vote to adjourn at 7:20 p.m.

Respectfully Submitted By,

Arlene Kallien

Assistant Board Secretary/Recorder