



**BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES
August 17, 2015
Eola Community Center
555 S. Eola Rd., Aurora
6:00 p.m.**

1.0 CALL MEETING TO ORDER

President Vaughan called the meeting to order at 6:00 pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins. A quorum was present. Also present: Executive Director Nancy McCaul, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA

Attorney Hodge added item 8.2, Cell Tower legal description under Attorney Business.

5.0 CONSENT AGENDA

Alex Alexandrou motioned, Cynthia Penne seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

5.1 Approve the Open Session meeting minutes of 07/13/15.

5.2 Approve payables 07/31/15 in the amount of \$1,927,691.73.

5.3 Approve statement of estimated revenues and expenses for period ending 06/30/15.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Reject the bids for the construction of the splash pad at the “Coach” Wilbert Walters Park.

5.7 Award the base bid in the amount of \$45,497.60 from Fuerte Systems Landscaping, Inc., Plainfield, Illinois, for the construction of Palmer Park improvements.

5.8 Approve the License Agreement between the Fox Valley Park District and Aurora Memory Care for a sidewalk access connection to the Fox River Trail.

5.9 Approve payment of the 2015-2016 invoice for dispatch services in the amount of \$40,942.35 to Kane County Emergency Communications.

5.10 Approve the purchase of a Lastec Model 80 mower from JW Turf in the amount of \$35,112 and declare #122 surplus.

5.11 Approve the Vermont Systems, Inc. software and maintenance agreements.

5.12 Adopt Resolution approving a Tax-Exempt Bond Record-Keeping Policy.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Park District Intern Presentations

Cristina Carlos, summer Marketing Intern, recapped her tasks working with the Park District. She grew up in Aurora, is a Communications major at Aurora University and has one year of school left. Some of the projects Christina completed were to make updates to the website, sending emails regarding programs and taking photos of parks and trails. Her favorite part about working here is the amazing staff at the Cole Center. She thanked everyone for the opportunity.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS

8.1 Semi-Annual Review of Closed Session Minutes: Approve a Resolution for the (1) release of certain closed session minutes in full relating to the period January 2015 – June 2015 and (2) continued redaction of certain closed session minutes in whole or in part and (3) destruction of certain closed session verbatim recordings made prior to January 2014.

Attorney Hodge briefed the board on the Open Meetings Act requirements. Review of closed session meetings is required twice each year to determine if there are any minutes that can be released to the public in part or in full; any verbatim recordings of minutes released in full to the public may be destroyed after 18 months or longer. Attorney Hodge determined there are no closed session minutes to be released in full; there will be no destruction of tapes. Rachel Ossyra moved, Theodia Gillespie seconded and the board unanimously approved the semi-annual review of closed session minutes. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins; voting Nay: none. Motion carried.

8.2 Legal description in American Tower Corporation cell tower agreement.

Attorney Hodge explained the legal description in the agreement that was approved by the Board in June 2015 had a slight change by 7' and the Board was required to approve the change. Alex Alexandrou moved, Cynthia Penne seconded and the board unanimously approved the change to the legal description in the ATC cell tower agreement. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan, Denny Wiggins; voting Nay: none. Motion carried.

9.0 EXECUTIVE DIRECTOR BUSINESS

Executive Director Nancy McCaul informed the Board that Splash Country is now closed for the season but is open on Monday and Wednesday mornings for member lap swim while the Vaughan Athletic Center pools are closed for scheduled maintenance. Phillips Park pool is open on weekends only now through Labor Day. With the warm weather finally in late July, our daily pass revenue has increased nicely, coupled with a Groupon promotion we offered. Blackberry Farm has had record attendance on the six free days this year: nearly 15,000 guests attended on those days this year vs. 10,000 last year. On several of the days, we were at capacity and had to let guests in only if someone else left. McCaul also pointed out the invitations to the Gold Medal Reception at the National Conference were on the table and she had already RSVP'd for all of our attendees.

10.0 CONTINUED BUSINESS

11.0 NEW BUSINESS

11.1 Presentation and acceptance of Comprehensive Annual Financial Report (Audit) for the Fox Valley Park District fiscal year ending April 30, 2015.

Fred Lantz, Partner with Sikich, LLP, explained the audit results. The District again received a clean, unmodified opinion. Only 1% of all special purpose government agencies receive this. He stated the District has a great unrestricted net position of nearly \$27M. From a long-term perspective, the District is doing a great job. Our costs for providing services are at \$31M which is \$800,000 less than last year. Our fund balances are strong and we should re-visit our fund balance goals. Chuck Anderson moved, Denny Wiggins seconded and the board unanimously accepted the Comprehensive Annual Financial Report for the Fox Valley Park District for the fiscal year ending April 30, 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.2 Presentation and acceptance of the Comprehensive Annual Financial Report (Audit) for the Family Aquatic Centers fiscal year ending April 30, 2015, contingent upon the Aquatic Administrative Board review and acceptance of the same.

Fred Lantz, Partner with Sikich, LLP, explained the audit results for the outdoor aquatics which are operated jointly with the City of Aurora. He stated the total assets are up from last year but it is mostly due to the receivable from the agencies is higher due to a greater loss for the 2014 summer season. Rachel Ossyra moved, Theodia Gillespie seconded and the board unanimously accepted the Comprehensive Annual Financial Report for the Family Aquatic Centers fiscal year ending April 30, 2015, contingent upon the Aquatic Administrative Board review and acceptance of the same. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.3 Approve the amendment to the agreement with ATI for the continued lease of space that they currently occupy at the Vaughan Athletic Center through 4/30/2016.

Laurie Hoffman stated the current lease expires this month and a five-year automatic renewal (the last of three from the original agreement) would start but both the District and ATI are interested in reviewing space needs so the lease for the current space will now expire on 4-30-16. Alex Alexandrou moved, Denny Wiggins seconded and the board unanimously approved the ATI lease to run through 4-30-16. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.4 Approve the following appointments to the Fox Valley Park Foundation Board of Directors with terms to expire in 2017: Rachel Ossyra and Alex Alexandrou.

President Vaughan discussed the Park Foundation has approved new by-laws and the District now will have two Foundation board members as opposed to five. He recommended the terms end in May 2017 (due to elected officials beginning at that time) as opposed to August 2017 as stated in the report. Chuck Anderson moved, Cynthia Penne seconded and the board unanimously approved the appointments of Rachel Ossyra and Alex Alexandrou to the Fox Valley Park Foundation Board of Directors with terms to expire in May 2017. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.5 Approve the following appointments to the Fox Valley Park District Executive Director Recruitment Committee: Alex Alexandrou and Theodia Gillespie.

President Vaughan mentioned 37 candidates have applied for the Executive Director position so far and interviews can begin in September as August 28 is the deadline for applying. Trustee Alexandrou complimented staff on the outstanding Executive Director Recruitment Brochure. President Vaughan said he is recommending Alex Alexandrou for the Recruitment Committee as this is what he does for a living and Theodia Gillespie since she is the longest serving member on the Board. Trustee Ossyra stated she wants to see all the resumes and wants to have input on the selection. President Vaughan said none of the applications will be screened and that all board members will see every application/resume. Trustee Ossyra asked what the role of the Recruitment Committee is and President Vaughan said they will coordinate with Attorney Hodge on the process. Trustee Ossyra clarified that the entire board will be involved with the entire selection process and President Vaughan confirmed that. Rachel Ossyra moved, Cynthia Penne seconded and the board unanimously approved the appointment of Alex Alexandrou and Theodia Gillespie to the Executive Director Recruitment Committee. Roll call – voting Aye: Alex

Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

President Vaughan inquired as to what a change order would be for painting the roof deck at the Vaughan Athletic Center since the painters are already scheduled to paint the trusses. Mike Erickson said he would find out.

13.0 CLOSED SESSION

Rachel Ossyra motioned, Cynthia Penne seconded and the board unanimously approved concluding the open session at 7:05 pm and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

14.0 RETURN TO OPEN SESSION

14.1 Approve Closed Session Minutes from July 13, 2015.

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the closed session minutes from July 13, 2015 by roll call vote. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay – none. Motion carried.

15.0 ADJOURNMENT

Rachel Ossyra moved, Cynthia Penne seconded and the board unanimously approved by voice vote to adjourn at 7:35 pm.

Respectfully submitted by,

*Nancy McCaul
Executive Director*