



**BOARD OF TRUSTEES  
OPEN SESSION MEETING MINUTES  
July 13, 2015  
Prisco Community Center  
150 W. Illinois Avenue, Aurora  
6:00 p.m.**

**1.0 CALL MEETING TO ORDER**

President Vaughan called the meeting to order at 6:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; present via teleconference: Theodia Gillespie. A quorum was present. Also present: Executive Director Nancy McCaul, Attorney Gerald Hodge, administrative staff and guests.

**4.0 ADDENDA TO THE AGENDA**

Alex Alexandrou addressed the board requesting a change of the August 2015 Board of Trustees meeting date. He suggested moving the date one week to Monday, August 17, 2015. Alex Alexandrou motioned, Denny Wiggins seconded and the board unanimously approved changing the date of the August 2015 board meeting to Monday, August 17, 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**5.0 CONSENT AGENDA**

President Vaughan requested Consent Agenda items 5.8, 5.9 and 5.11 be moved to New Business for further discussion. Cynthia Penne motioned, Rachel Ossyra seconded and the board unanimously approved the consent agenda items, with items 5.8, 5.9 and 5.11 being moved to New Business for further discussion. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

- 5.1** Approve the Open Session meeting minutes of June 1, 2015 Committee of the Whole Meeting.  
Approve the Open Session meeting minutes of June 8, 2015 Regular Meeting.
- 5.2** Approve payables 06/30/15 in the amount of \$1,296,945.25.
- 5.3** Approve statement of estimated revenues and expenses for period ending 05/31/15.
- 5.4** Approve Executive Director, Department Heads and other reports.
- 5.5** Capital projects permitting fees and charges, cost summaries and project bid schedule report.
- 5.6** Approve the Addendum Agreement between the Illinois Department of Transportation and the Fox Valley Park District regarding the construction of an asphalt trail as part of the Route 34/CN railroad grade separation project.

- 5.7 Approve the removal and replacement of cabinets and countertops in rooms 108, 112 and 155 at the Eola Community Center from American Business Interiors in the amount of \$45,877.23.
- 5.8 **Moved to New Business** - Authorize the purchase of a 1 - Toro Workman MDE Utility Vehicle in the amount of \$11,491.66, 1 – Toro Workman MD Utility Vehicle in the amount of \$6,999, 2 – Toro 7200 Mower/Polar Trac Units in the amount of \$78,000 and 1 – Ryan Mataway Overseeder in the amount of \$5,590 and declare utility vehicle #1 and #55 surplus as well as mowers #105, #112, #170 and #180 surplus.
- 5.9 **Moved to New Business** - Authorize the purchase of 1 – Ford F350 4x4 pickup truck for \$22,506 and 2 – Ford F150 4x2 crew cab pickups for \$49,148 from Packey Webb Ford and to declare trucks #96, #61 and #33 surplus.
- 5.10 Award the base bid in the amount of \$127,896.40 from Abbey Paving Company, Aurora, Illinois, for the restoration of the original Copley 2 Park Boxing Club site and adjacent parking lot.
- 5.11 **Moved to New Business** - Approve letter to Fox Valley Special Recreation Association for information regarding the use of special recreation funds (Section 5-8) adopted as part of the 2015-16 fiscal year budget.

6.0 **PRESENTATIONS AND SPECIAL RECOGNITION** - None presented.

7.0 **PUBLIC COMMENT** - For matters not on the agenda. – None presented.

8.0 **ATTORNEY BUSINESS**

8.1 **Approve modifications to the Board of Trustees Rules of Order, Policies and Operational Procedures.**

Attorney Hodge spoke to the board regarding changes to the Rules of Order document. The change takes out the language that was previously added to allow for regular Committee of the Whole meetings. It was the consensus of the board that the Committee of the Whole meetings were not necessary.

8.2 **Approve cancellation of Committee of the Whole Meetings**

Attorney Hodge told the board the revised Committee of the Whole meeting calendar was to illustrate the cancellation of the scheduled meetings.

Chuck Anderson motioned, Alex Alexandrou seconded and the board unanimously approved the modifications to the Board of Trustees Rules of Order, Policies and Operational Procedures and the cancellation of the scheduled Committee of the Whole meetings. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

9.0 **EXECUTIVE DIRECTOR BUSINESS**

Director McCaul directed the board’s attention to the Employee Newsletter and the 2014-2015 Major Accomplishments handout. Blackberry Farm is doing well with increased revenues and attendance. However, with the unseasonably cold weather and rain, Aquatics attendance is down 43 percent and season pass sales is down 21 percent.

10.0 **CONTINUED BUSINESS** – None presented.

11.0 **NEW BUSINESS**

11.1 **Approve the repairs to three Innovent roof top units for the pool areas at the Vaughan Athletic Center from RJ O’Neil for \$44,976.**

Mike Erickson told the board the manufacturer sent a technician last year to look at the three units. A report was generated and forwarded to an Innovent certified service company, Applied Mechanical. They

advised that the cost to repair all three would be about \$45,000. Repairs will help prolong the replacement. The only bid was from R.J. O'Neil. Denny Wiggins asked what the life will be of the units with repair work; Mike Erickson replied maybe two years. The two larger units have a replacement cost of \$400,000 - \$500,000. Bob Vaughan asked what the problems are with the current units. Mike Erickson said there are broken parts and rust. Rachel Ossyra motioned, Alex Alexandrou seconded and the board unanimously approved the repairs to three Innovent roof top units for the pool areas at the Vaughan Athletic Center from RJ O'Neil for \$44,976. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.2 Approve an amendment to the Use Permit and License Agreement with the Kane County Forest Preserve for the garden plots at the Oakhurst Forest Preserve.**

Mike Erickson informed the board that the 5-year Use Permit and License Agreement with the Kane County Forest Preserve expired. The permit was for garden plots at the Oakhurst Forest Preserve. The amendment is for an additional 5-year term. Cynthia Penne motioned, Alex Alexandrou seconded and the board unanimously approved an amendment to the Use Permit and License Agreement with the Kane County Forest Preserve for the garden plots at the Oakhurst Forest Preserve. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.3 Approve the Park Dedication Agreement for the 5.31 acre Lot 164 park in The Estate Homes of Verona Ridge Subdivision.**

Jeff Palmquist told the board that 10 years ago, when the planning of the subdivision was taking place, the park district informed the developer they would be obligated to provide a 5.3 acre park site within the project. Due to the recession, the developer lost the project. School District #129 has decided not to build a new elementary school and the developer is now in a position to finish the project so they need the park dedication agreement for final plat approval with the City of Aurora. Alex Alexandrou asked if the school district would pursue a school site in the development in the future. Jeff Palmquist said it's not likely. Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the Park Dedication Agreement for the 5.31 acre Lot 164 park in The Estate Homes of Verona Ridge Subdivision. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.4 Approve the proposal with Martin Design Partnership, Ltd. in the amount of \$16,750 for the development of an enhancement plan for the Orchard Valley Golf Course.**

Laurie Hoffman spoke to the board about the long-term future of the Orchard Valley Golf Course. It is important that the district develop a plan to secure its future. The enhancement plan will be developed by Martin Design and includes everything from course conditions, marketplace competitiveness and recommendations to achieve the stated goals. It is recommended to get input from the golf community as well as staff. Alex Alexandrou asked Greg Martin if the timing is appropriate. Greg Martin responded this was purely a planning exercise. Alex asked if this could be implemented in 2016; Greg replied that was the hope. Bob Vaughan stated he thought it was a good idea and suggested they talk to the golf community. Denny Wiggins asked who's responsibility it is to make repairs to the course; Laurie Hoffman said Billy Casper Golf contributes \$80,000 each year to a fund for that purpose. Denny Wiggins motioned, Rachel Ossyra seconded and the board unanimously approved the proposal with Martin Design Partnership, Ltd. in the amount of \$16,750 for the development of an enhancement plan for the Orchard Valley Golf Course. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.5 Moved from Consent Agenda - Authorize the purchase of a 1 - Toro Workman MDE Utility Vehicle in the amount of \$11,491.66, 1 – Toro Workman MD Utility Vehicle in the amount of \$6,999, 2 – Toro 7200 Mower/Polar Trac Units in the amount of \$78,000 and 1 – Ryan Mataway Overseeder in the amount of \$5,590 and declare utility vehicle #1 and #55 surplus as well as mowers #105, #112, #170 and #180 surplus.**

Mike Erickson told the board that when bids are submitted, bids for equipment that are equivalent to name brands are considered. Reinders was the only company to submit a bid minus a bid for the Lastec Model

80 mower. This piece of equipment will be re-bid. Cynthia Penne motioned, Chuck Anderson seconded and the board unanimously approved the purchase of a 1 - Toro Workman MDE Utility Vehicle in the amount of \$11,491.66, 1 – Toro Workman MD Utility Vehicle in the amount of \$6,999, 2 – Toro 7200 Mower/Polar Trac Units in the amount of \$78,000 and 1 – Ryan Mataway Overseeder in the amount of \$5,590, and declare utility vehicle #1 and #55 surplus as well as mowers #105, #112, #170 and #180 surplus. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.6 Moved from Consent Agenda - Authorize the purchase of 1 – Ford F350 4x4 pickup truck for \$22,506 and 2 – Ford F150 4x2 crew cab pickups for \$49,148 from Packey Webb Ford and to declare trucks #96, #61 and #33 surplus.**

Mike Erickson advised the board that he solicited bids from various auto dealers to see if a better price could be secured than that of the State bid list. Packey Webb Ford was the only bid that came in lower than the State bid list. This enabled the district to save approximately \$1,500 over the State bid price. Bob Vaughan asked why the district should purchase an F350 instead of an F250. Mike replied that the F250 doesn't have enough power to pull heavy loads as efficiently as an F350. The loads would be a strain on an F250. Alex Alexandrou motioned, Chuck Anderson seconded and the board unanimously approved the purchase of 1 – Ford F350 4x4 pickup truck for \$22,506 and 2 – Ford F150 4x2 crew cab pickups for \$49,148 from Packey Webb Ford and to declare trucks #96, #61 and #33 surplus. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

**11.7 Moved from Consent Agenda - Approve letter to Fox Valley Special Recreation Association for information regarding the use of special recreation funds (Section 5-8) adopted as part of the 2015-16 fiscal year budget.**

Diana Erickson spoke to the board about the reimbursement of funds for ADA related projects. Bob Vaughan asked what the levy was for Special Recreation; Diana replied about \$987,000. Bob commented the park district should be cautious with how the money is used. Laurie Hoffman suggested the district ask the Fox Valley Special Recreation Association for recommendations on ADA standards. Rachel Ossyra said all projects should be defensible. Bob Vaughan noted this would be a good subject for the Special Recreation board. Rachel Ossyra motioned, Denny Wiggins seconded and the board unanimously approved the letter to Fox Valley Special Recreation Association for information regarding the use of special recreation funds (Section 5-8) adopted as part of the 2015-16 fiscal year budget, with a caveat for Special Recreation to review. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

Chuck Anderson addressed Laurie Hoffman and Jordan Real regarding fitness scheduling issues at the Vaughan Athletic Center. He has been approached by residents about classes being cancelled and substitutes for the part-time instructors. He asked if it were possible to move participants to larger classes instead of cancelling. He advised Laurie Hoffman that he would speak to her further regarding this subject at a future time.

**12.0 CORRESPONDENCE AND ANNOUNCEMENTS**

1. Waubensee Community College – Christine J. Sobek, President  
Congratulations on your retirement.
2. Living Waters Lutheran Church  
Thank you for the use of your parks.
3. Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

**13.0 CLOSED SESSION**

Denny Wiggins motioned, Cynthia Penne seconded and the board unanimously approved concluding the open session at 6:48 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny

Wiggins; voting Nay: none. Motion carried.

#### **14.0 RETURN TO OPEN SESSION**

##### **14.1 Approve Closed Session Minutes from 6-1-15**

Alex Alexandrou motioned, Chuck Anderson seconded and the board unanimously approved the closed session minutes from June 1, 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

##### **14.2 Approve Closed Session Minutes from 6-8-15**

Alex Alexandrou motioned, Chuck Anderson seconded and the board unanimously approved the closed session minutes from June 8, 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

##### **14.3 Approve Employee Retirement and Consulting Agreement**

Chuck Anderson motioned, Rachel Ossyra seconded and the board unanimously approved the Employee Retirement and Consulting Agreement. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Rachel Ossyra, Cynthia Penne, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

#### **15.0 ADJOURNMENT**

Alex Alexandrou motioned, Cynthia Penne seconded, and the board unanimously approved by voice vote to adjourn at 7:28 p.m.

*Respectfully Submitted By,*

*Arlene Kallien*

*Assistant Board Secretary/Recorder*