



**BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES
June 8, 2015
Vaughan Athletic Center
2121 W. Indian Trail, Aurora
6:00 p.m.**

1.0 CALL MEETING TO ORDER

President Vaughan called the meeting to order at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; excused: Cynthia Penne. A quorum was present. Also present: Executive Director Nancy McCaul, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA – None presented.

5.0 CONSENT AGENDA

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

5.1 Approve the following meeting minutes of:

- Budget and Appropriation Public Hearing May 11, 2015
- Open Session Meeting May 11, 2015

5.2 Approve payables 05/31/15 in the amount of \$2,494,778.75.

5.3 Approve statement of estimated revenues and expenses for period ending 04/30/15.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approve the updated Executive Director job description.

5.7 Approve the grant of a 10-foot wide permanent utility easement located along the east side of Station Boulevard Park to the Commonwealth Edison Company.

5.8 Award the Base Bid in the amount of \$104,498.24 and Alternate 1 in the amount of \$20,832.14 from Abbey Paving, Aurora, Illinois, for the renovation of the Eola Community Center parking lot.

5.9 Approve the proposal/agreement with Williams Architects in the amount of \$18,800 for the completion of design concepts for the outdoor aquatic centers.

- 5.10 Request Board approval to enter into negotiations for a new registration software contract with Vermont Software Inc. (VSI)

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Billy Casper Golf Presentation

Jered Wieland, Regional VP of Billy Casper Golf, and Dan Stahl, Superintendent of Orchard Valley Golf Course, were introduced by Laurie Hoffman. Jered Wieland made a presentation beginning with the history of Billy Casper Golf (BCG). He said it is the largest privately held golf course management company in the world. BCG has full corporate support. They use mystery shoppers and consistently receive scores at 90 percent and above. The current climate for golf courses has seen a trend of reduced revenues; approximately 150 courses close every year. Jered said conditions at Orchard Valley Golf Course were good until 2014. The area was hit with a hard winter and the golf course lost a lot of turf. BCG is currently working on improving turf conditions, bunker renovations, greens improvement and better maintenance equipment. Denny Wiggins asked what the costs are for greens renovations. Jered said it depends; a complete renovation would be about \$50,000 per green; for a resurfacing the cost would be about \$20,000. Alex Alexandrou asked for an update on the restaurant. Jered said they are moving away from ala carte dining to banquets, which are more consistent. Bob Vaughan asked what tier Orchard Valley is considered to be. Jered said when BCG took over, Orchard Valley was ranked by a golf publication as seventh in the state for all public courses and had moved up to sixth a few years ago. He said Orchard Valley is in their top tier in this market and is one of the “big 5” that BCG operates in Illinois. Alex Alexandrou said the board should authorize Laurie Hoffman to move forward with the necessary improvements. Rachel Ossyra asked if a green is resurfaced, does poa grass come back. Jered said getting rid of poa is a very slow process.

6.2 Proclamation for July as Parks and Recreation Month

Laurie Hoffman read a proclamation by the National Recreation and Park Association declaring July to be Park & Recreation Month.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS – None Presented

9.0 EXECUTIVE DIRECTOR BUSINESS

Executive Director Nancy McCaul thanked Cody Kamp and Jeff Long for all of their hard work on the annual Canoe Race; despite some rain, it came together well and everyone had a good time.

10.0 CONTINUED BUSINESS – None presented.

11.0 NEW BUSINESS

11.1 Approve appointment of Chuck Anderson to the Aquatic Administrative Board with a term to expire December 2015.

Rachel Ossyra motioned, Alex Alexandrou seconded and the board unanimously approved the appointment of Chuck Anderson to the Aquatic Administrative board with a term to expire December 2015. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.2 Approve contract with HCC Life (Houston Casualty Company) for specific and aggregate health insurance for \$320,747 with a 30-day cancellation clause and to change the network carrier from Cigna to Aetna, Inc. health care network.

The District’s health insurance stop loss low quotation and recommendation decreased to \$318,721 and the final aggregate numbers came in 1% higher at \$2,763,408. The district’s health insurance program is partially self-funded up to \$105,000 paid out of the Employee Benefit Fund; anything over \$105,000 is

paid by the district's excess carrier. If the district reaches the maximum aggregate, the aggregate coverage pays for the additional medical expenses.

Alex Alexandrou motioned, Denny Wiggins seconded, and the board unanimously approved the contract with HCC Life (Houston Casualty Company) for specific and aggregate health insurance for \$318,721 with a 30-day cancellation clause and to change the network carrier from Cigna to Aetna, Inc. health care network. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.3 Approve Ordinance No 462, Ordinance Determining Prevailing Rate of Wages

Rachel Ossyra motioned, Chuck Anderson seconded and the board unanimously approved Ordinance No. 462, Ordinance Determining Prevailing Rate of Wages. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.4 Approve the Vaughan Athletic Center Truss Painting bid from K&J Painting in the amount of \$59,338.

Mike Erickson reported that two bids came in under budget. The lowest bid was Muscat Painting & Decorating. However, there have been reported issues with the Illinois Department of Labor, concerns over not enough staff to complete the project in the required timeframe and no comparable projects by the bidder. K&J is recommended as the second lowest bid, as staff indicated that the foregoing reasons cause Muscat Painting & Decorating to fall short of being a responsible bidder under the circumstances presented by this project. Denny Wiggins motioned, Rachel Ossyra seconded, and the board unanimously approved the Vaughan Athletic Center Truss Painting bid from K&J Painting in the amount of \$59,338. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

11.5 Approval of a License Agreement, Entry and Testing Agreement and Landowners Authorization with American Tower Corporation for the installation of a cell tower at Lincoln Park.

Attorney Hodge updated the board regarding insurance requirements for American Tower Corporation; a \$1 million minimum with the park district listed as additional insured. Sub-licensees will also be insured. Alex Alexandrou motioned, Theodia Gillespie seconded and the board unanimously approved a License Agreement, Entry and Testing Agreement and Landowners Authorization with American Tower Corporation for the installation of a cell tower at Lincoln Park. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

Bob Vaughan announced to the public that Executive Director Nancy McCaul is retiring at the end of the year 2015. He said he has much respect for what she has accomplished. She was instrumental in getting the district through tough economic times and he wanted to personally thank her. He also noted that she is the first female Executive Director for the Fox Valley Park District.

Rachel Ossyra said that as a board member and past board president it has been an absolute pleasure. She said Nancy has a passion for excellence and a commitment to make the district the best it can be.

Theodia Gillespie said it has been great working with Nancy. It was not easy for Nancy but she did it with grace and professionalism. She will be missed; congratulations.

13.0 CLOSED SESSION

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved concluding the open session at 6:50 p.m. and moving into closed session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

14.0 RETURN TO OPEN SESSION

14.1 Approve Closed Session Minutes from May 11, 2015.

Chuck Anderson motioned, Rachel Ossyra seconded and the board unanimously approved the closed session minutes from May 11, 2015, by roll call vote. Roll call – voting Aye: Alex Alexandrou, Chuck Anderson, Theodia Gillespie, Rachel Ossyra, Bob Vaughan and Denny Wiggins; voting Nay: none. Motion carried.

15.0 ADJOURNMENT

Denny Wiggins moved, Alex Alexandrou seconded, and the board unanimously approved by voice vote to adjourn at 8:21 p.m.

Respectfully Submitted By,

Arlene Kallien

Assistant Board Secretary/Recorder