



AQUATICS ADMINISTRATIVE BOARD
City of Aurora and Fox Valley Park District
Tuesday, June 16, 2015
LOCATION: Phillips Park Aquatic Center
Starting time: 8:00 a.m.

MEETING MINUTES

1.0 Call meeting to order

Vice President Scheketa Hart-Burns called the meeting to order at 8:00 a.m.

2.0 Roll Call

The following members of the Aquatics Administrative Board were present: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Juan Reyna; excused: Rachel Ossyra. A quorum was present. Also present: Executive Director Nancy McCaul, Diana Erickson, Mike Erickson, Laurie Hoffman, Jaime Ijams, Ray Nugent, Jordan Real, Jerica Hughes- Ellis Rep & staff.

3.0 Minutes

3.1 Approve meeting minutes from May 19, 2015

Juan Reyna moved, Chuck Anderson seconded, and the board unanimously approved the meeting minutes from May 19, 2015. Roll call – voting Aye: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Juan Reyna; voting Nay: none. Motion carried.

4.0 Financial Reports

4.1 Approve Statement of Revenues and Expenses

• Period ending 05/31/15

Diana Erickson told the board that season pass revenues are allocated over the time the facilities are open between May and September. The prior year the facilities opened on May 31. This year the allocation began on May 30. We received no daily admissions for May 30 and 31; due to cold, rainy weather, the pools didn't open until June 6.

Juan Reyna moved, Robert O'Connor seconded, and the board unanimously approved the Statements of Revenues and Expenses for the period ending 05/31/15. Roll call – voting Aye: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Juan Reyna; voting Nay: none. Motion carried.

4.2 Approve List of Bills

• Month ending 05/31/15 totaling \$260,707.54

Question to Mike Erickson from Robert O'Connor on the Burgos Builders – he wanted to know how they were selected and if this was a bid. Mike said that since it was under \$20,000 they didn't have to bid the job. Robert asked about the Jeff Ellis item for the skill cards; Jerica Hughes said they were cards given to swim lesson participants showing their skill level and progress.

Robert also asked about the larger fees for Jeff Ellis which is payroll and management fees per contract.

Chuck Anderson moved, Juan Reyna seconded, and the board unanimously approved the List of Bills for the months ending 05/31/15 totaling \$260,707.54. Roll call – voting Aye: Chuck Anderson, Scheketa Hart-Burns, Robert O'Connor and Juan Reyna; voting Nay: none. Motion carried.

5.0 Continued Business – None Presented.

6.0 New Business

6.1 Season Update

6.2 Facilities and Operations Reports

6.3 Tour of Facility

Laurie Hoffman reported the facilities have new hours this year. They are staggered between facilities resulting in more hours open but with less operating expenses. The goal is to minimize costs but give patrons maximum experiences.

The district is participating in the World's Largest Swim Lesson on Thursday, June 18. These will be held at Splash Country and Phillips Park. It is a free program. The purpose is to raise awareness of water safety and at the same time promote our facilities.

The district also has a second grade Learn to Swim program. This program is free to qualifying second grade students.

The season has had a slow start due to the weather. Season pass sales are lagging, but it's still too early to tell how this will impact the rest of the season.

Phillips Park has received good feedback during open hours. Patrons like the new bathrooms and lockers. Splash Country improvements have also been successful; good feedback from patrons

At this point in time, there are a number of maintenance items being deferred. Robert O'Connor asked if someone would create a calendar showing daily activity at each facility.

Ray Nugent reported on the new DE filter. It will allow for great savings on chemical usage and water due to less backwashing.

7.0 Adjourn

Robert O'Connor moved, Chuck Anderson seconded and the board unanimously approved by voice vote adjourning the meeting at 8:40 a.m. Motion carried.