



AQUATICS ADMINISTRATIVE BOARD
City of Aurora and Fox Valley Park District
Tuesday, May 19, 2015
LOCATION: Cole Administration Center
Starting time: 8:00 a.m.

MEETING MINUTES

1.0 Call meeting to order

President Ossyra called the meeting to order at 8:00 a.m.

2.0 Roll Call

The following members of the Aquatics Administrative Board were present: Scheketa Hart-Burns, Robert O'Connor, Rachel Ossyra, and Juan Reyna. A quorum was present. Also present: Executive Director Nancy McCaul, Diana Erickson, Mike Erickson, Laurie Hoffman, Jaime Ijams, Ray Nugent, Jordan Real, Jerica Hughes- Ellis Rep.

3.0 Minutes

3.1 Approve meeting minutes from February 17, 2015

Scheketa Hart-Burns moved, Robert O'Connor seconded, and the board unanimously approved the meeting minutes from February 17, 2015. Roll call – voting Aye: Scheketa Hart-Burns, Robert O'Connor, Rachel Ossyra, Juan Reyna; voting Nay: none. Motion carried.

4.0 Financial Reports

4.1 Approve Statement of Revenues and Expenses

- **Period ending 02/28/15**
- **Period ending 03/31/15**
- **Period ending 04/30/15**

In addressing revenues and expenses, Diana Erickson said last summer was about 10 percent unfavorable to prior year for season passes. Daily admissions were favorable and expenses were deferred due to lower overall revenues. The April 2015 revenues and expenses are unaudited; Sikich will be in September for the final numbers presentation; the numbers usually come through in August. Robert O'Connor moved, Scheketa Hart-Burns seconded, and the board unanimously approved the Statements of Revenues and Expenses of the periods ending 02/28/15, 03/31/15 and 04/30/15. Roll call – voting Aye: Scheketa Hart-Burns, Robert O'Connor, Rachel Ossyra, Juan Reyna; voting Nay: none. Motion carried.

4.2 Approve List of Bills

- **Month ending 02/28/15 totaling \$15,206.99**
- **Month ending 03/31/15 totaling \$31,154.71**
- **Month ending 04/30/15 totaling \$69,637.88**

Diana Erickson told the board that in the list of bills, nothing stands out; February and March are standard. Robert O'Connor asked if the April line entry "Legal Notices/Advertising" was for legal

notices or advertising and which publication. Diana Erickson said it was for advertising in the Daily Herald. Scheketa Hart-Burns moved, Juan Reyna seconded, and the board unanimously approved the List of Bills for the months ending 02/28/15 totaling \$15,206.99, 03/31/15 totaling \$31,154.71 and 04/30/15 totaling \$69,637.88. Roll call – voting Aye: Scheketa Hart-Burns, Robert O'Connor, Rachel Ossyra, Juan Reyna; voting Nay: none. Motion carried.

5.0 **Continued Business** – None presented.

6.0 **New Business**

6.1 **Preseason Update**

Laurie Hoffman reported to the board that staff has been very busy. She thanked Jaime Ijams, Jordan Real and Jerica Hughes for their hard work looking at the swim schedules.

On June 18, the park district will participate in the World's Largest Swimming Lesson to help build awareness about the importance of teaching children to swim and help prevent drowning. The district will offer a free 30-40 minute swim lesson.

Additionally, Laurie told the board the district has received a \$1,000 grant in memory of a student who drowned in the Fox River. This grant will allow the district to offer approximately 60 scholarships for the Learn to Swim program. This includes two weeks of lessons at no charge. The target group will be second grade students who must qualify at an income level.

The new hours of operation will be staggered between Splash Country and Phillips Park. This will allow full coverage while cutting expenses. Because Memorial Day is early in the month this year, the aquatics facilities will open the weekend after Memorial weekend.

6.2 **Concept Plan Proposal**

Laurie Hoffman reported that she and staff are working on the conceptual plan updates at Splash Country and Phillips Park.

She also reported that pre-season season pass sales are down at least 10 percent. Robert O'Connor asked if this was a trend. Laurie said yes, it's a trend throughout the Midwest; partly weather related, partly economics.

Jerica Hughes updated the board that Ellis has been busy training all staff including lifeguards and swim instructors. Robert O'Connor asked if any staff are returning from past seasons; Jerica replied yes, there are a lot of returning employees.

Ray Nugent reported the locker rooms at Phillips Park will be done with updates including the partitions, flooring and walls. He said the new DE filter is in and will be much more efficient. He also said Splash Country will receive a new lobby floor at the end of the season.

Rachel Ossyra asked about the drop in attendance; has anyone had the opposite trend. If so, is that something we can learn from? Director McCaul said possibly Carol Stream but that may be due to the fact that they have a new facility. Laurie Hoffman said St. Charles also has a new pool. She also said Oswego has had some success with their splash approach. Bartlett has done some major renovations and saw an upswing. Jaime Ijams said overall last year everyone was down. Juan Reyna asked if we offer any aquatics programs for seniors. Maybe this is an option we can explore for services and revenue. Laurie Hoffman said we offer good preferred senior pricing.

7.0 **Adjourn**

Robert O'Connor moved, Scheketa Hart-Burns seconded and the board unanimously approved adjourning the meeting at 8:45 a.m. Motion carried.