

Rental Information

The Fox Valley Park District offers rentals of the baseball, softball and soccer fields based on availability and field conditions. Requests for current year may be made the second week of April or after. All requests for athletic field usage for Fox Valley Park District athletic fields are made through the Recreation Department at The Cole Center 101 W. Illinois Ave, Aurora IL 60506 with the Outdoor Athletics Coordinator, Kevin Glock. The Fox Valley Park Athletic Field Rental Request Form must be completed, assigning a Field Representative to be the main contact with the Park District and submitted a minimum of 14 days prior to the requested use date. Team rosters will be required for residency status. Submissions can be emailed to kglock@fvpd.net or faxed to 630-897-6896.

Field requests will be honored on a first come-first serve basis. Athletic Affiliates of the Fox Valley Park District receive priority scheduling, fitting rentals in available locations. Submitting a request form does not constitute approval or usage of a field. When requesting field usage, you are also agreeing to abide by all guidelines and regulations set forth by the Fox Valley Park District. Once the rental is approved, a signed contract must be returned along with full payment and proof of insurance.

Field type	Youth resident	Youth non-resident	Adult resident	Adult non-resident
Diamond non-premier site	\$25 per game + \$25 prep fee (minimum of every other game when played consecutively)	\$50 per game + \$25 prep fee (minimum of every other game when played consecutively)	\$75 per game + \$25 prep fee (minimum of every other game when played consecutively)	\$100 per game + \$25 prep fee (minimum of every other game when played consecutively)
Diamond – Premier Site	\$45 per game + \$25 prep fee (minimum of every other game when played consecutively)	\$70 per game + \$25 prep fee (minimum of every other game when played consecutively)	\$95 per game + \$25 prep fee (minimum of every other game when played consecutively)	\$150 per game + \$25 prep fee (minimum of every other game when played consecutively)

*Diamond lights are \$25 per hour

Field type	Youth resident	Youth non-resident	Adult resident	Adult non-resident
Field Non-premier Site	\$25	\$50	\$75	\$100
Field Premier Site	\$45	\$70	\$95	\$150

**Tournaments are \$500 per field or diamond, per weekend. A weekend is all day Friday, Saturday and Sunday. For diamonds, the first prep of the day and up to 2 reprep per day are included (dependent upon schedule and availability of staff).*

Definition of Terms

Resident-Any individual residing within the Fox Valley Park District boundaries which generally includes the following municipalities: Aurora, North Aurora, Montgomery, and Sugar Grove (through an inter-governmental agreement). Some exceptions to these boundaries exist and may be verified by a district boundary map or a tax bill/receipt.

Non-Resident-Any individual residing outside of the Fox Valley Park District boundaries.

Adult Groups-Athletic leagues/groups made up of participants primarily 18 years of age or older.

Youth Groups-Athletic leagues/groups made up of participants primarily 17 years of age or younger.

Resident Groups- groups comprised of 75% or more of participants residing within the Fox Valley Park District boundaries.

Non-Resident Groups- groups comprised of 25% or more of participants residing outside of the Fox Valley Park District boundaries.

Additional Rental Information:

Additional soccer fields: \$100 per additional field requested that is not already set up.

Approvals are based on space and equipment availability.

Bases are not provided for baseball and softball field rentals.

Cancellations

Reservations cancelled at least 3 working days or more prior to rental date will receive a full refund. For cancellations 3 working days or less from the rental date, the rental fee will be forfeited. The Fox Valley Park District reserves the right to cancel any permit.

Liability Insurance

Liability insurance is required for use of the ball fields. Requirements are \$1,000,000 per each occurrence listing the Fox Valley Park District as additionally insured.

Inclement Weather

The Outdoor Athletics Coordinator will make every attempt to reschedule permits cancelled due to inclement weather. Game scheduling for makeups will take place on the next business day.

Field Conditions

The Fox Valley Park District does attempt to keep all fields in the best condition possible. Resting field or taking areas out of play may be necessary to maintain these conditions. The District reserves the right to make any necessary adjustments to a permit for maintenance or safety reasons.

Field Lining or Marking

Lining of the fields is the responsibility of the Fox Valley Park District staff and may only be done otherwise with permission. Burning lines into Park District property is prohibited. Chemicals and fertilizers may be a necessary but are only to be applied by authorized Park District staff.

Parking

Parking in designated areas while using Fox Valley Park District property is expected. Any vehicles in unauthorized locations may be subject to ticketing or towing. All users are expected to follow all parking rules and guidelines. Permits may be revoked if parking designations are not followed. Field allocations are also approved based on parking availability at each location. Schedules of play by groups may need to be adjusted to accommodate parking needs.

Tournaments

All organizations requesting to host a tournament on Fox Valley Park District fields must complete and submit the Athletic Field Rental Request Form along with the tournament schedule. Tournaments will be approved based on availability of fields, parking, and the number of participants/teams. Game times may need to be adjusted and staggered to allow proper time for field preparation before and between games as well as traffic concerns.

PERMIT GUIDELINES

As a part of the application process to receive a field use permit, the Field Use Guidelines will need to be reviewed and signed by the group representative and submitted back to the Fox Valley Park District. All permitted users are expected to abide by all regulations and district ordinances at all times while using Fox Valley Park District property. Failure to comply with any rule/guideline could result in your permit being revoked and future permits being given. The athletic field rules that are in addition to the Field Use Guidelines include but are not limited to:

- In accordance with our district ordinance, any organized groups of 25 people or more wishing to use an Park District athletic field must attain a permit from the Outdoor Athletics Coordinator prior to field use. It is the responsibility of the organization or responsible party to ensure that the permit is present during each and every permitted use of the field and is able to be presented upon request.
- When applicable, the permit will include a start and end time which is the only time the user may be on the field. That time frame will include set up, warm ups and clean up. The permitted user is responsible for ensuring that all litter is cleaned up and disposed of properly by the end time of the permitted use.
- Permitted use begins no earlier than 8am and ends at dusk, unless approved to use lights for events. Light usage must be included with request on the request form and once approved, will also be noted on the permit issued to the user.
- Permits are not transferrable. Permits are issued for specific individuals/groups and may not be given to any other individuals or groups.
- Practices are not allowed on lined soccer fields or prepped (chalked) baseball fields unless the request was made for such preparation in which case an appropriate game fee will be charged.
- A concessionaire permit must be attained to sell any items on Park District property.

- Printed advertising materials are not allowed to be displayed or handed out on Park District property without prior written authorization. This includes but is not limited to: signs, banners, flyers and pamphlets.
- Amplified sound is not permitted on Park District property without written authorization and should always be noted on permit when approved.
- Hitting or kicking balls into backstop or fencing is strictly prohibited.
- Portable athletic items such as field markers, portable goals and corner flags are allowed however they must be removed daily at the end of use. The Park District is not responsible for such items.
- Prior to play, the permit holder shall do an inspection of the field and equipment to identify any unsafe conditions. Permit holders are expected to report any such item to the Park District. If using a soccer field with goals, the user must inspect the goals prior to use and ensure the goals are tightly secured to the ground. If not, the Park District must be contacted immediately and play must stop.

Groups that are permitted to play assume the responsibility to check the field conditions page on the website at www.foxvalleyparkdistrict.org after 4 p.m. on weekdays and 9 a.m. on weekends with a second weekend update at noon to ensure that their permitted field is open for play. When a field is open and prepped, it will show  next to it. When a field is not prepped and not available for play, it will show  next to it.