



**BOARD OF TRUSTEES**  
**OPEN SESSION MEETING MINUTES**

Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**January 12, 2015**  
**Prisco Community Center**  
**150 W. Illinois Avenue, Aurora**  
**6:00 p.m.**

**1.0 CALL MEETING TO ORDER**

President Vaughan called the meeting to order at 6:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. A quorum was present. Also present: Executive Director Nancy McCaul, Attorney Gerald Hodge, administrative staff and guests.

**4.0 ADDENDA TO THE AGENDA – None presented.**

**5.0 CONSENT AGENDA**

Theodia Gillespie moved, Rachel Ossyra seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

**5.1** Approve the Open Session meeting minutes of 12/08/14.

**5.2** Approve payables 12/31/14 in the amount of \$882,911.32.

**5.3** Approve statement of estimated revenues and expenses for period ending 11/30/14.

**5.4** Approve Executive Director, Department Heads and other reports.

**5.5** Capital projects permitting fees and charges, cost summaries and project bid schedule report.

**5.6** Approve the acceptance of 5.29 acre Lot 1 in the Randall Highlands Recreational Subdivision in North Aurora.

**5.7** Approve the acceptance of the 2.413 acre Lot 25 in the Hometown Farnsworth Phase 1 subdivision.

**5.8** Approve the bids to purchase strength fitness equipment for the Vaughan Athletic Center from Midwest Commercial (Cybex) in the amount of \$46,300; from Life Fitness in the amount of \$11,180 and from Technogym in the amount of \$4,891.11. The combined total purchase amount is \$62,371.11

- 5.9 Approve the Warming/Cooling Shelter Facility use agreement with the City of Aurora.
- 5.10 Approve the agreement with School District #129 for use of the Vaughan Athletic Center as a parent briefing site in the event of a large scale emergency or crisis for school calendar years 2014–2015 and 2015–2016.

## 6.0 PRESENTATIONS AND SPECIAL RECOGNITION

### 6.1 Prisco Center schematic design review

Cordogan Clark & Associates, Inc. presented their schematic design of the Prisco Center expansion and renovation. The design included a schematic of the current building with the new addition. Bruce Cairns noted the western façade along Lake Street was designed to cause people to become excited; there is more transparency in the building, with two different colors of glass to help with the sun's glare coming from the west. Non-budgeted options for the existing gym façade are to paint the outside with graphic images or to install banners; paint could be changed in the future but banners are more flexible. Carl Franco asked if the angled design was primarily because of the sun; Rachel Ossyra questioned the energy efficiency with all of the glass; Bruce Cairns explained one reason for the proposed design was for energy efficiency; the design includes insulated, tinted glass and a white roof. Carl Franco inquired about the loss of interior space due to the angle; it was explained that, yes, the angle does cause a loss of interior space but that it was minimal and the budget is based on the square feet of the angled room. Another option is to have windows on the corners of the building. The sprinkler system was discussed; the existing building is still not sprinkled.

7.0 PUBLIC COMMENT – None presented.

### 8.0 ATTORNEY BUSINESS

Attorney Hodge discussed the special meeting that was held January 7, 2015. After the agreement was approved, the IDNR inserted some last minute wording into the agreement. Attorney Hodge does not see it as a substantive change to the agreement.

### 9.0 EXECUTIVE DIRECTOR BUSINESS

#### 9.1 Approve the performance and merit compensation plan for budget purposes for fiscal year 2015-16.

Director McCaul presented the performance and merit compensation plan to the board. Increases would be effective May 1; everything would be based on merit; funds would come from a 3 percent merit increase pool; a 3 percent increase is not guaranteed. Surveys were conducted with other park districts to compare salaries and increases. Theodia Gillespie expressed concern about employees earning under \$65,000; she advocated giving a higher percentage wage increase to lower wage earners. She cited increases in insurance costs being more difficult for lower wage earners as an example of her reasoning. Bob Vaughan agreed and added his concern about the increase in out-of-pocket medical expenses for lower wage employees; it's more difficult for lower wage workers to cover an increase versus higher paid workers. Carl Franco expressed the district needs to reward and keep good employees. Director McCaul reminded the board they would need to act on this soon for budget purposes. The board agreed this agenda item would be carried over to the next meeting February 9, 2015.

10.0 CONTINUED BUSINESS – None presented.

### 11.0 NEW BUSINESS

#### 11.1 Request Board acceptance of the process for acquiring and accepting utility rates.

Diana Erickson advised the deregulation of utilities has helped save the park district money. She would like to continue the current process. Alex Alexandrou added the utility rates are like the stock market; the park district needs to be nimble in making a decision when it comes to utilities. Alex Alexandrou moved,

Rachel Ossyra seconded, and the board unanimously approved the process for acquiring and accepting utility rates. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

**11.2 Approve the new and revised Personnel Policies 7.05 Family and Medical Leave, 7.06 Personal Leaves of Absence, 6.04/8.04 Anti-Harassment & Non-Discrimination Policy, 6.05/8.05 Pregnancy Discrimination Policy and 6.28/8.28 Anti-Bullying Policy.**

Cynthia Penne moved, Alex Alexandrou seconded, and the board unanimously approved the new and revised Personnel Policies 7.05 Family and Medical Leave, 7.06 Personal Leaves of Absence, 6.04/8.04 Anti-Harassment & Non-Discrimination Policy, 6.05/8.05 Pregnancy Discrimination Policy and 6.28/8.28 Anti-Bullying Policy. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

**11.3 Approve the Austin Park playground renovation plan.**

Jeff Palmquist presented plans for the Austin Park playground renovations. He noted the park is named after Dolores Austin, the first female board member. Austin Park is the most popular community park. It is almost 20 years old and needs updating. Jeff Palmquist recommends keeping the footprint of the park but allow for greater capacity. Alex Alexandrou moved, Rachel Ossyra seconded, and the board unanimously approved the Austin Park playground renovation plan. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

**11.4 Annual review and approval of Rules of Order, Policies and Operational Procedures for the Fox Valley Park District Board of Trustees.**

Theodia Gillespie moved, Cynthia Penne seconded and the board unanimously approved the Rules of Order, Policies and Operational Procedures for the Fox Valley Park District Board of Trustees. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

**11.5 Elect and appoint Board of Trustee officers for 2015.**

Alex Alexandrou stated he would withdraw his nomination for vice president of the Board of Trustees, citing too many conflicts in his schedule for 2015. Robert Vaughan was nominated for vice president in place of Alex. Theodia Gillespie moved, Carl Franco seconded, and the board unanimously approved the election and appointment of the following Board of Trustee officers for 2015: President, Gloria Bunce; Vice President, Robert Vaughan; Secretary, Cynthia Penne; Treasurer, Rachel Ossyra. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

**12.0 CORRESPONDENCE AND ANNOUNCEMENTS**

1. Ken Van Andel, Navy Vet  
Thank you for offering a free Veterans Pass for the month of November.
2. Allyson Herget (Sonni)  
Email – Praise for the “prompt, professional, and courteous Fitness staff.”
3. Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

**13.0 CLOSED SESSION**

Rachel Ossyra moved, Alex Alexandrou seconded and the board unanimously approved concluding the Open Session at 7:03 p.m. and moving into Closed Session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan;

voting Nay: none. Motion carried.

#### **14.0 RETURN TO OPEN SESSION**

##### **14.1 Approve Closed Session Minutes from December 8, 2014.**

Alex Alexandrou moved, Cynthia Penne seconded, and the board unanimously approved the closed session minutes from December 8, 2014. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

##### **14.2 Approve Billy Casper Golf 2015 Food and Beverage operating hours.**

Alex Alexandrou moved, Cynthia Penne seconded, and the board unanimously approved the Billy Casper Golf Food and Beverage operating hours and adjusted menu. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

##### **14.3 Approve Executive Director compensation adjustment.**

Carl Franco moved, Theodia Gillespie seconded, and the board unanimously approved the executive director compensation adjustment of 2%. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne, Bob Vaughan; voting Nay: none. Motion carried.

#### **15.0 ADJOURNMENT**

Alex Alexandrou moved, Cynthia Penne seconded, and the board unanimously approved by voice vote to adjourn at 8:18 p.m.