



BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES

Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
December 8, 2014
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Vaughan called the meeting to order at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan; excused: Cynthia Penne. A quorum was present. Also present: Executive Director Nancy McCaul, Attorney Gerald Hodge, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA – None presented.

5.0 CONSENT AGENDA

Rachel Ossyra moved, Carl Franco seconded and the board unanimously approved the consent agenda items. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

5.1 Approve the Open Session meeting minutes of 11/10/2014.

5.2 Approve payables 11/30/2014 in the amount of \$1,242,233.56.

5.3 Approve statement of estimated revenues and expenses for period ending October 2014.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approve the grant of easement to the City of Aurora for a storm sewer purposes for Lot 61 of Lehigh Station in a new location from the previously Board approved location and the cancellation of the prior approved easement document.

5.7 Approve a fingerprinting service agreement with Kiwanis Club of Aurora.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION – None presented.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS

8.1 Continued discussion of HB 5623/P.A. 98-0930 and make a decision on implementing newly passed law requiring email contact for board members on the District's website.

Attorney Hodge discussed the two options presented to the board for compliance with the new law requiring email contact for board members on the district's website: one email for each board member with a copy directed to Executive Director McCaul; or a single group email link to all board members and Director McCaul. Attorney Hodge had a concern with implementing a group email. He cautioned board members in this option not to "respond all" due to the risk of violating the Open Meetings Act. Alex Alexandrou expressed his preferred option would be for each board member to have a link to their own individual email; Rachel Ossyra also preferred the individual email option; Bob Vaughan relayed to the board that, through an email, Cynthia Penne expressed her preference for individual emails. Carl Franco moved, Rachel Ossyra seconded and the board unanimously approved Option 1: Individual email links on the district website to each board member with a copy being directed to Executive Director McCaul. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

9.0 EXECUTIVE DIRECTOR BUSINESS

Director McCaul extended wishes to the board and staff for a safe and Merry Christmas.

10.0 CONTINUED BUSINESS – None presented.

11.0 NEW BUSINESS

11.1 Approve 2014 Tax Levy Ordinance No. 458 in the amount of \$23,834,618.

Director of Finance and Administration Diana Erickson reported the ordinance, net of the following abatement, represents a 0.0 percent increase; this is the fourth consecutive year. Rachel Ossyra commented this helps the residents, and she commended the leadership and district for their hard work as the district continues to grow. Theodia Gillespie moved, Rachel Ossyra seconded and the board unanimously approved 2014 Tax Levy Ordinance No. 458 in the amount of \$23,834,618. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

11.2 Approve Ordinance No. 459 abating \$1,770,622 of the taxes levied for Year 2014 to pay debt service of the Series 2010B Bond.

Rachel Ossyra moved, Theodia Gillespie seconded and the board unanimously approved Ordinance No. 459 abating \$1,770,622 of the taxes levied for Year 2014 to pay debt service of the Series 2010B Bond. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

11.3 Approve 2015 Board of Trustee meeting dates.

Director McCaul noted the September and October dates are scheduled one week later due to the NRPA conference and Columbus Day. Carl Franco asked about the possibility of rotating the meeting location; other board members agreed it should rotate. Director McCaul said yes, it can be done, but advance notice would be needed. Alex Alexandrou moved, Gloria Bunce seconded and the board unanimously approved the 2015 Board of Trustee meeting dates. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

11.4 Award the base bid in the amount of \$1,146,793 from Wilkinson Excavating, Somonauk, Illinois, for the renovation of Jericho Lake Park.

Alex Alexandrou moved, Carl Franco seconded and the board unanimously approved awarding the base bid in the amount of \$1,146,793 from Wilkinson Excavating, Somonauk, Illinois, for the renovation of Jericho Lake Park. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

11.5 Approve the Birmingham Park playground renovation plan as part of the 2008 Open Space, Park and Recreation Investment Plan (OSPRI).

Director of Planning, Development and Grants Jeff Palmquist presented the renovation plan for Birmingham Park playground, emphasizing the playground is 19 years old and the shelter is aging; the plans include introducing adult fitness into the renovations. Alex Alexandrou moved, Rachel Ossyra seconded and the board unanimously approved the Birmingham Park playground renovation plan as part of the 2008 Open Space, Park and Recreation Investment Plan (OSPRI). Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

11.6 Approve the bid for the printing and mailing preparation services for the District activity guides in the amount of \$421,048 submitted by R.R. Donnelley for a two-year agreement.

Director McCaul presented the bid. Four vendors responded; R.R. Donnelley submitted the lowest bid. Director McCaul emphasized including delivery of the activity guides 4 times per year; cost per guide equals 81 cents. Alex Alexandrou wondered if printed activity guides are the trend considering the available technology such as smart phones, iPads, apps., etc. Director McCaul responded that printed activity guides are a visual constant reminder of activities and events offered by the FVPD and our last Comprehensive Needs Assessment Survey results showed the great majority of our residents hear about our programs from the activity guide; Rachel Ossyra, Gloria Bunce and Theodia Gillespie agreed. Rachel Ossyra moved, Theodia Gillespie seconded and the board unanimously approved the bid for the printing and mailing preparation services for the district activity guides in the amount of \$421,048 submitted by R.R. Donnelley for a two-year agreement. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Fox Valley Park District in the News

Various recent news article(s) concerning the district.

13.0 CLOSED SESSION

Theodia Gillespie moved, Alex Alexandrou seconded and the board unanimously approved concluding the Open Session at 6:28 p.m. and moving into Closed Session for the reasons stated on the agenda. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

14.0 RETURN TO OPEN SESSION

14.1 Approve Closed Session Minutes from November 10, 2014.

Rachel Ossyra moved, Alex Alexandrou seconded and the board unanimously approved the closed session minutes from November 10, 2014. Roll call – voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Bob Vaughan; voting Nay: none. Motion carried.

14.2 Approve modification to Executive Director's compensation.

Item to be carried over to the next closed session meeting January 12, 2015.

15.0 ADJOURNMENT

Alex Alexandrou moved, Rachel Ossyra seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Vaughan thereupon adjourned the Open Session meeting at 7:37 p.m.