



**BOARD OF TRUSTEES**  
**OPEN SESSION MEETING MINUTES**

Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**July 14, 2014**

**Prisco Community Center**  
**150 W. Illinois Avenue, Aurora, IL**

**6:00p.m.**

**1.0 CALL TO ORDER**

President Vaughan called the Board meeting to order at 6:01 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Excused: Cynthia Hernandez-Penne.

A quorum was present. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

**4.0 ADDENDA TO THE AGENDA - None presented.**

**5.0 CONSENT AGENDA**

Theodia Gillespie moved, Alex Alexandrou seconded and the Board approved the Consent Agenda items. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

**5.1** Approved the Open Session meeting minutes of June 9, 2014.

**5.2** Approved payables 6/30/14 in the amount of \$1,457,044.77.

**5.3** Approved statement of estimated revenues and expenses for period ending 5/31/14.

**5.4** Approved Executive Director, Department Heads and other reports.

**5.5** Reviewed capital projects permitting fees and charges, cost summaries and project bid schedule report.

**6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

**6.1 Recreation Program Results**

Director of Recreation & Communications, Laurie Hoffman, presented a power point presentation of the 2013 recreation program survey results indicating participants' responses and overall satisfaction of their program participation at the District for year 2013 and also compared this information to 2011 and 2012. There was a short time of questions/answers from the Board.

**6.2 Introduction of Interns**

Recreation Intern, Ms. Breanna Jones and Marketing Intern, Yesenia Martinez introduced themselves to the Board of Trustees and stated briefly their intern responsibilities, background in education and community service.

**7.0 PUBLIC COMMENT – none presented.**

**8.0 ATTORNEY BUSINESS**

## **8.1 Partial Release of Restrictive Covenant on Village of Montgomery Parcel**

Attorney Hodge introduced Mr. Jerad Chipman from the Village of Montgomery who requested permission, on behalf of the Village of Montgomery, to place an AT&T cell tower at the Stuart Sports Complex. Attorney Hodge stated that this would require board approval and an agreement between both the FVPD and the VOM for release of the restrictive covenants on this portion of land in order to allow the placement and operation of this cell tower. Photo simulations were provided to the Board. After considerable discussion, questions and answers, Alex Alexandrou moved, Gloria Bunce seconded and the Board unanimously approved to table this item for the board's additional consideration and to look into alternate site(s) outside the Stuart Sports Complex for this cell tower placement. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 Acceptance of Donations, Gifts and Bequests Policy**

Executive Director Nancy McCaul presented a new policy that focuses on the District's criteria for accepting land and other asset donations. She stated that the information for land donations is outlined in the *Comprehensive Park Land and Open Space Master Plan* which was previously board approved, and as part of the Distinguished Accredited Agency review, the District is also required to have a written policy separate from the required Ethics Ordinance which addresses the Gift Ban Act. A wording change was requested for item #1: "An environmental impact study will be completed on all proposed acquisitions unless otherwise deemed unnecessary."

Alex Alexandrou moved, Rachel Ossyra seconded and the Board unanimously approved the acceptance of the Donations, Gifts and Bequests Policy as modified. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

Director McCaul enthusiastically stated that the District was awarded a 2 million PARC Grant from the Illinois Department of Natural Resources (IDNR) for the expansion of the Prisco Community Center's fitness area.

Director McCaul also directed the Board's attention to the District's Quarterly Employee Newsletter placed at their table.

## **10.0 CONTINUED BUSINESS**

### **10.1 Americans with Disabilities Act Transition Plan Update**

Jeff Palmquist, Director of Planning, Development and Grants, began by describing the ADA Transition planning process. The 2012 ADA Transition Plan was initiated by a comprehensive access audit of all District parks and facilities, completed by PHN Architects with assistance from District staff. The access audit formed the basis for the Transition Plan as the consulting architect and the District's ADA Transition Plan committee worked to define the scope, cost and implementation schedule for each access non-compliance remedy identified in the audit. Palmquist identified the progress-to-date on the implementation of the plan by noting that approximately \$750,000 worth of access improvements have been completed by the District since 2012. Palmquist then further described the components of the 2014 ADA Transition Plan update. Palmquist stated that the District staff has completed the task of documenting all completed remedies to-date. He described how the District staff has met and coordinated with Fox Valley Recreation Association staff to review the Transition Plan and to specifically discuss priorities, needs and implementation phasing schedules. Palmquist further emphasized how District staff has sought extensive public input in the 2014 ADA transition planning process. Staff had met with numerous community groups to present and discuss the transition planning process, the Transition Plan and access considerations. Palmquist noted how staff solicited input from athletic affiliates and park and sports field users as well as members of the community with disabilities.

He emphasized that this input was very helpful in guiding staff in the appropriate scheduling of capital improvements addressing ADA non-compliance issues. Lastly, Palmquist described how the 2014 Transition Plan update includes a self -assessment of recreation programs, services and management. He noted the examples provided that illustrated how recreation staff completed this assessment. Rachel Ossyra moved, Alex Alexandrou seconded and the Board unanimously approved the 2012 Americans with Disabilities Act (ADA) transition plan two-year update.

## **11.0 NEW BUSINESS**

### **11.1 Use of Fox Valley Special Recreation Association Funds**

Rachel Ossyra moved, Alex Alexandrou seconded and the Board unanimously approved the letter to Fox Valley Special Recreation Association for information regarding the use of special recreation funds (Section 5-8) adopted as part of the 2014-15 fiscal year budget. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.2 Eola Roof Work**

Alex Alexandrou moved, Theodia Gillespie seconded and the Board unanimously approved the roofing and RTU work at the Eola Community Center from Trane Commercial Systems in the amount of \$372,104. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.3 Electric Boat Rental at Spring Lake**

Theodia Gillespie moved, Rachel Ossyra seconded and the Board unanimously approved a License Agreement with Michael Preston for the use of Spring Lake for the operation of an electric boat rental business. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.4 Equipment Purchase**

Alex Alexandrou moved, Gloria Bunce seconded and the Board unanimously approved to authorize the purchase of a new 2014 Toro PTO driven aerator for \$25,120.09 from Reinders, Inc. and a new 2014 Lastec offset contour mower for \$34,814 from JW Turf for a total cost of \$59,934.09. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.5 Americans with Disabilities Policy**

Alex Alexandrou moved, Rachel Ossyra seconded and the Board unanimously approved the Americans with Disabilities Act (ADA) Policy. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.6 Parking Lot Expansion**

Jeff Palmquist, Director of Planning, Development and Grants, requested policy direction from the Board for the proposed Christ Community Church parking lot expansion. Mr. Palmquist stated that church representatives have been in contact with staff to craft a creative solution to its parking needs at the church's location on the far west side of Aurora . Additionally, Mr. Palmquist stated that this expansion would also provide commensurate benefit to the Park District which is located adjacent to the Gilman Trail. After discussion, and a time of questions & answers, it was a consensus of the Board to allow staff to move forward on this project. No motion taken.

### **11.7 Grant of Easement to City of Aurora**

Rachel Ossyra moved, Carl Franco seconded and the Board approved the Grant of Easement to the City of Aurora for a storm sewer for lot 61 of Lehigh Station. Roll Call: Voting Aye: Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Abstained: Alex Alexandrou. Voting Nay: None. Motion carried.

### **11.8 District's Master Plan Discussion**

Jeff Palmquist, Director of Planning, Development and Grants, explained that the District staff is in the process of updating the Comprehensive Open Space, Park and Recreation Master Plan. Palmquist defined the comprehensive plan as a compilation of separate plans including the strategic plan, long-range capital plan, individual site-specific plans and the master plan and 2013 needs assessment report.

Palmquist also noted the 2014 update will integrate the 2007 Open Space, Park and Recreation Investment (OSPRI) Plan into the comprehensive plan. Palmquist stated that the OSPRI has directed the park and facility expansion and improvements over the past six years and will continue to guide the District for 2014 and 2015. Palmquist further described how the District's comprehensive plan divides the district into 40 planning areas. The 2014 plan is updating the details described in each planning area.

General Board of Trustee discussion followed. Trustee Gillespie commented about the need and feasibility of a fourth community center. President Vaughan noted that due to probable construction costs of such a new facility and the near-term financial path of the District, such a facility could not be built without funding obtained through a referendum.

No motion taken.

### **12.0 CORRESPONDENCE AND ANNOUNCEMENTS**

1. Beacon News Article  
Fox Valley Park District receives \$1.9 million state grant set to help renovate Prisco Center in Aurora!
2. Marilyn Weisner, Executive Director, Aurora Area Interfaith Food Pantry  
Thank you for donation of a Fox Valley Park District bus and driver to shuttle guests for Grand Opening of the Aurora Area Interfaith Food Pantry's new facility.
3. Daily Herald News Article  
Too many courses, not enough golfers.
4. Marc Miller, Director, Illinois Department of Natural Resources  
Congratulations on Summer Youth Program Grant Award.
5. Sara Carlson, Mothers & More Diaper Drive Coordinator  
Thank you to Eola Community Center for supporting the Mothers & More Diaper Drive.
6. Harvey Sterkel, Aurora Fastpitch Association Honoree  
Gratitude to his many supporters from the Aurora Fastpitch Softball Association and the Fox Valley Park District for the ceremony and naming a field in his honor on June 10<sup>th</sup> at Stuart Sports Complex.
7. Chicago Tribune News Article  
Golf business hits into trouble.
8. Kathleen Arko, VP of Development & Sponsorship RiverEdge Park  
Thanks to the District for sponsoring Blues on the Fox and Downtown Alive this summer.

9. Diane Renner, Director, Marie Wilkinson Food Pantry  
Thanks to Mike Erickson and his ground crew for rototilling their garden area at the Food Pantry.
10. Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

**13.0 CLOSED SESSION**

Rachel Ossyra moved, Theodia Gillespie seconded and the Board unanimously approved concluding the Open Session at 7:45 p.m. and moving into Closed Session for the reasons stated on the agenda Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

**14.0 RETURN TO OPEN SESSION**

Rachel Ossyra moved, Carl Franco seconded and the Board unanimously approved going back into Open Session. Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

**14.1 Approval of Closed Session Minutes**

Rachel Ossyra moved, Alex Alexandrou seconded and the Board unanimously approved the Closed Session Minutes from 5/12/14. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

**15.0 ADJOURNMENT**

Theodia Gillespie moved, Carl Franco seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Vaughan thereupon adjourned the Open Session meeting at 8:53 p.m. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

*Respectfully Submitted By,  
Debbie Thompson  
Assistant Board Secretary/Recorder*



*Board Secretary, Cynthia Hernandez*