



**BOARD OF TRUSTEES**  
**OPEN SESSION MEETING MINUTES**

Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**August 11, 2014**

**Prisco Community Center**

**150 W. Illinois Avenue, Aurora, IL**

**6:00p.m.**

**1.0 CALL TO ORDER**

President Vaughan called the Board meeting to order at 6:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. A quorum was present. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

**4.0 ADDENDA TO THE AGENDA - None presented.**

**5.0 CONSENT AGENDA**

Alex Alexandrou moved, Rachel Ossyra seconded and the Board approved the Consent Agenda items. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

**5.1** Approved the Open Session meeting minutes of 7/14/14.

**5.2** Approved payables 7/31/14 in the amount of \$1,209,352.60.

**5.3** Approved statement of estimated revenues and expenses for period ending 6/30/14.

**5.4** Approved Executive Director, Department Heads and other reports.

**5.5** Reviewed capital projects permitting fees and charges, cost summaries and project bid schedule report.

**5.6** Approved a fingerprinting service agreement with The First Tee of Aurora and Fox River Valley.

**5.7** Approved the payment to the Kane County Emergency Communications Board for 2014-2015 radio support services in the amount of \$38,992.71.

**6.0 PRESENTATIONS AND SPECIAL RECOGNITION - none presented**

**7.0 PUBLIC COMMENT – none presented.**

**8.0 ATTORNEY BUSINESS**

**8.1 Partial Release of Restrictive Covenant on Village of Montgomery Parcel**

Mr. Jerad Chipman from the Village of Montgomery presented, at the board's request and as a continuation of last month's discussion, a map listing alternate locations for placement of an AT & T cell tower at the Stuart Sports Complex. Several subject/alternate sites were presented and there was a consensus of the Board that Director McCaul and Jeff Palmquist work with Mr. Chipman and the Village of Montgomery to relocate the cell tower at the alternate site #2 or at the

site just inside the entrance/driveway loop of the Stuart Sports Complex. Alternate site #2 already has a partial release of the restricted covenant.

Alex Alexandrou moved, Theodia Gillespie seconded and the Board unanimously approved that Attorney Hodge draw up an agreement between both the FVPD and the VOM for partial release of the restrictive covenant on the parcel of land at Stuarts Sports Complex to allow the placement and operation of a cell tower at either of the two locations mentioned above, and to request “hiding” the equipment that will be installed inside the pole of the cell tower for aesthetic reasons. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

## **8.2 Semi-Annual Review of Closed Session Minutes**

Cynthia Penne moved, Rachel Ossyra seconded and the Board unanimously approved a Resolution for the (1) release of certain closed session minutes in full relating to the period January 2014-June 2014, (2) continued redaction of certain closed session minutes in whole or in part and (3) destruction of certain closed session verbatim recordings made prior to February 2013 with the meeting dates noted in the resolution for all items (1) through (3). Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

## **8.3 Review of Senate Bill 3387/Public Act 098-0772**

Attorney Hodge reviewed the above amended public act bill signed by the Illinois Governor on 7/16/14 stating the legal process for the Fox Valley Park District to be established as an elected board in year 2017. More details on this process will be forthcoming. No motion taken.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 2015-16 Budget Development Guidelines**

Director McCaul presented a preliminary review and discussion of the 2015-16 Budget Development process and timeline for the District. No motion taken.

### **9.2 Renaming of Waubonsie Creek Park**

Theodia Gillespie moved, Gloria Bunce seconded and the Board unanimously approved renaming Waubonsie Creek Park to Charles E. Hoscheit Park. Mr. Hoscheit was the second longest serving Executive Director of the Fox Valley Park District from 1977-1998. A naming ceremony will be planned in honor of Mr. Hoscheit. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **9.3 License Agreement with Hollywood Casino**

Alex Alexandrou moved, Theodia Gillespie seconded and the Board unanimously approved to ratify a License Agreement with Hollywood Casino for temporary use of District property to install a transformer. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

## **10.0 CONTINUED BUSINESS**

### **10.1 Presentation of Comprehensive Master Plan**

Jeff Palmquist, Director of Planning, Development and Grants, continued the presentation and discussion of the Comprehensive Open Space, Park and Recreation Master Plan update. Palmquist highlighted the two focuses of the updated Plan: the up-to-date inventories of park land and facilities, and the revised specific recommendations within each of the District’s forty planning areas. Palmquist also noted that this update process has included extensive staff input through master planning meetings with staff at all facilities and with each department. He also stated that the Marketing Department is soliciting Master Plan input through the District’s web

site and Facebook. General Board of Trustee discussion followed. Final details of the Master Plan Update will be forthcoming. No motion taken.

## **11.0 NEW BUSINESS**

### **11.1 Comprehensive Annual Financial Report (Audit)**

Mr. Fred Lantz from Sikich LLP presented the Comprehensive Annual Financial Report (Audit) for the Fox Valley Park District year ending April 30, 2014. Alex Alexandrou moved, Cynthia Penne seconded and the Board unanimously approved accepting the report and requested staff to place it on file. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.2 Comprehensive Annual Financial Report for the Outdoor Aquatic Centers (Audit)**

Mr. Fred Lantz from Sikich LLP presented the Comprehensive Annual Financial Report (Audit) for the Outdoor Aquatic Centers for the period ending April 30, 2014, contingent upon the Aquatic Administrative Board review and acceptance of the same. Rachel Ossyra moved, Cynthia Penne seconded and the Board unanimously approved accepting the report and requested staff to place it on file. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.3 Law Enforcement Agreement**

Alex Alexandrou moved, Gloria Bunce seconded and the Board unanimously approved a law enforcement mutual aid agreement with the Illinois Law Enforcement Alarm System (ILEAS). Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.4 Seasonal Facility Operations**

Laurie Hoffman, Director of Recreation and Communications updated the Board on how the seasonal facilities (Two outdoor aquatic facilities, Blackberry Farm etc.) are performing financially to date. No motion taken.

### **11.5 Licensed Vendor Request for Serving Alcohol at Stuart Sports Complex Special Events**

Alex Alexandrou moved, Cynthia Penne seconded and the Board unanimously approved allowing a licensed concessionaire to serve alcohol at Stuart Sports Complex for District sponsored special events. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.6 Randall Park Improvement Bids**

Alex Alexandrou moved, Rachel Ossyra seconded and the Board unanimously approved the base bid in the amount of \$228,821 from Hacienda Landscaping, Inc., Plainfield, Illinois for the construction of Randall Park improvements. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.7 Prisco Fitness Center Renovation**

Theodia Gillespie moved, Gloria Bunce seconded and the Board unanimously authorized staff to secure a construction management proposal for the Prisco fitness center renovation and expansion from R.C. Wegman for Board consideration at the September 8<sup>th</sup> meeting. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

### **11.8 Comprehensive Open Space, Park and Recreation Master Plan Policy**

Alex Alexandrou moved, Theodia Gillespie seconded and the Board unanimously approved the Fox Valley Park District's Comprehensive Open Space, Park and Recreation Master Plan Policy

as part of the Illinois Park and Recreation Association/Illinois Association of Park Districts 2014-15 Distinguished Accredited Agency (DAA) requirements. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

**11.9 Supplemental Emergency Expenditure Policy**

Cynthia Penne moved, Rachel Ossyra seconded and the Board unanimously approved the Supplemental/Emergency Expenditure Policy as part of the Illinois Park and Recreation Association/Illinois Association of Park Districts 2014-15 Distinguished Accredited Agency (DAA) requirements. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

**12.0 CORRESPONDENCE AND ANNOUNCEMENTS**

1. Kathy Rudolph, Illinois Department of Commerce  
Grant Appropriation for Wilbert Walters Park
  
2. Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

**13.0 CLOSED SESSION**

Theodia Gillespie moved, Cynthia Penne seconded and the Board unanimously approved concluding the Open Session at 8:15 p.m. and moving into Closed Session for the reasons stated on the agenda. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

**14.0 RETURN TO OPEN SESSION**

**14.1 Approval of Closed Session Minutes**

Theodia Gillespie moved, Alex Alexandrou seconded and the Board unanimously approved the Closed Session Minutes from 7/14/14. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

**14.2 Approval of Land Acquisition Ordinance No. 457 (775 Orchard Avenue)**

Rachel Ossyra moved, Cynthia Penne seconded and the Board unanimously approved Land Acquisition Ordinance No. 457 for the purchase of the 775 Orchard Avenue property. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, and Cynthia Penne. Abstained: Bob Vaughan. Voting Nay: None. Motion carried.

**14.3 Approve Modification of Employee Compensation**

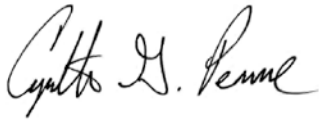
Alex Alexandrou moved, Theodia Gillespie seconded and the Board unanimously approved modification to an employee's compensation. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan.

**15.0 ADJOURNMENT**

Rachel Ossyra moved, Theodia Gillespie seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Vaughan thereupon adjourned the Open Session meeting at 8:53 p.m. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Carl Franco, Theodia Gillespie, Rachel Ossyra, Cynthia Penne and Bob Vaughan. Voting Nay: None. Motion carried.

*Respectfully Submitted By,*

*Debbie Thompson  
Assistant Board Secretary/Recorder*

A handwritten signature in cursive script that reads "Cynthia G. Penne". The signature is written in black ink and is positioned above the printed name.

*Cynthia Penne, Secretary  
Board of Trustees*