



BOARD OF TRUSTEES
REGULAR SESSION MEETING MINUTES

Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois

January 9, 2012

Prisco Community Center
150 W. Illinois Avenue, Aurora, IL
6:00p.m.

1.0 CALL TO ORDER

President Gillespie called the board meeting to order at 6:01 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.
Absent: Paul Greviskes

4.0 ADDENDA TO THE AGENDA – None presented.

5.0 CONSENT AGENDA

Rachel Ossyra moved, Nancy Hopp seconded, and the Board unanimously approved the Consent Agenda. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

5.1 Approved the regular session meeting minutes of December 12, 2011.

5.2 Approved payables 12/1/11 – 12/31/11 in the amount of \$1,354,438.84.

5.3 Approved statement of estimated revenues and expenses for period ending 11/30/11.

5.4 Approved Executive Director, Department Heads and other reports.

5.5 Approved Capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Authorized purchase of four (4) Cybex cardio cross-trainers model 750 AT in the amount of \$21,980.00 from Professional Fitness Concepts for use in the Vaughan Athletic Center Fitness Center.

5.7 Authorized purchase of five (5) treadmills model 95TE in the amount of \$30,086.60 from LifeFitness for use in the Vaughan Athletic Center Fitness Center.

5.8 Authorized purchase of four (4) elliptical cross-trainers model 95Xe in the amount of \$20,547.84 from LifeFitness for use in the Vaughan Athletic Center Fitness Center.

- 5.9** Approved the change orders which total -\$474.81 from Simpson Construction Company for the below listed reasons at Blackberry Farm.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Government Finance Officers Association Distinguished Budget Award 2011

The Fox Valley Park District was awarded the Government Finance Officers Association Distinguished Budget Award for the fourth consecutive year. In order to receive this award, the District had to satisfy nationally recognized guidelines for effective budget presentation which are designed to assess how well the District's budget serves as a policy document, a financial plan, an operations guide and a communications device. The District received a "proficient" rating in all four categories and each of the fourteen mandatory criteria within the four categories. The award was presented to Diana Erickson, Director of Finance, and Jennifer Fulton, Superintendent of Finance. The Fox Valley Park District was one of only six park districts in the State of Illinois to achieve this distinction.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS – None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

- 9.1** Approve the performance and merit compensation plan for budget purposes for fiscal year 2012-13.

- 9.2** Approve the attached full time salary ranges effective for the 2012-13 fiscal year.

Chris Studebaker moved to table items 9.1 and 9.2, Bill Thompson seconded, and the Board unanimously approved tabling items 9.1 and 9.2 until the February board meeting. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

10.0 CONTINUED BUSINESS – None presented.

11.0 NEW BUSINESS

11.1 Wingfoot Park Improvement Plan

Chris Studebaker moved, and Bill Thompson seconded and the Board approved the Wingfoot Park Improvement Plan as part of the 2008 Open Space, Park and Recreation Investment Plan (OSPRI). Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

11.2 Randall Highlands Subdivision

Nancy Hopp moved, and Chris Studebaker seconded and the Board approved the Final Plat and Park Dedication Agreement for the 5.29 Acre Lot 1 park in the Randall Highlands Subdivision. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

11.3 Plaza on New York Street Subdivision

Dan Barreiro moved, and Rachel Ossyra seconded and the Board approved the Final Plat and Park Dedication Agreement for the 2.66 Acre Lot 173 in the Plaza on New York Street Subdivision. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Fox Valley Park District in the News

Various recent news article(s) concerning the District.

13.0 EXECUTIVE SESSION

13.1 At 6:19 p.m. Rachel Ossyra moved, Bill Thompson seconded and the Board unanimously approved to convene into Executive Session of the Fox Valley Park District Board of Trustees under Section 2 (c) (5) discussion of terms for an offer to acquire, or negotiations and strategy during the acquisition of specific parcels of real estate, or discussion of terms for the sale or lease of real estate; and Section 2 (c) (11) discussion of pending, or probable and imminent, litigation when an action against affecting , or on behalf of the District has been filed and is pending in a court or administrative tribunal; and Section 1 (c) (1) of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, dismissal, performance or personal status of employees, officers and legal counsel for the park district. (*Illinois Park District Law Handbook 6th Edition, 2010*)

14.0 RETURN TO REGULAR SESSION

At 7:50 p.m. Chris Studebaker moved, Rachel Ossyra seconded and the Board unanimously approved adjourning the Executive Session meeting and returning to the regular session meeting. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

14.1 Approval of Executive Session Minutes

Rachel Ossyra moved, Nancy Hopp seconded and the Board unanimously approved the Executive Session Minutes of 12/12/11. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

15.0 ADJOURNMENT

Bill Thompson moved, Chris Studebaker seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Theodia Gillespie thereupon adjourned the meeting at 7:52 p.m.

*Respectfully Submitted By,
Jazmin Villa
Assistant Board Secretary*