



**BOARD OF TRUSTEES**  
**REGULAR SESSION MEETING MINUTES**

Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**December 10, 2012**  
**Prisco Community Center**  
**150 W. Illinois Avenue, Aurora, IL**  
**6:00p.m.**

**1.0 CALL TO ORDER**

President Ossyra called the Board meeting to order at 6:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Absent: Paul Greviskes. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

**4.0 ADDENDA TO THE AGENDA – None presented.**

**5.0 CONSENT AGENDA**

Bill Thompson moved, Theodia Gillespie seconded, and the Board approved the Consent Agenda items. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion Carried.

**5.1** Approved the regular session meeting minutes from 11/12/12.

**5.2** Approved payables 11/1/12 – 11/30/12 in the amount of \$818,905.23.

**5.3** Approved statement of estimated revenues and expenses for period ending 10/31/12.

**5.4** Approved Executive Director, Department Heads and other reports.

**5.5** Reviewed capital projects permitting fees and charges, cost summaries and project bid schedule report.

**5.6** Approved renewal of the alarm monitoring and maintenance agreement with Alarm Detection Systems, Inc.

**5.7** Approved declaring miscellaneous items as surplus.

**5.8** Approved an Access Agreement between ComEd and Fox Valley Park District.

**6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

**6.1 Service Appreciation Award**

A desk plaque and framed photo of the Waubensee Lake Park Grand Opening was presented to Trustee Gillespie from current President Ossyra on behalf of the entire District for her leadership and contribution serving as President the past two years.

**7.0 PUBLIC COMMENT** – None presented.

**8.0 ATTORNEY BUSINESS** – None presented.

**9.0 EXECUTIVE DIRECTOR BUSINESS**

Director McCaul took a moment to wish the Board, staff and members of the public a happy and safe holiday season and a Happy New Year.

**10.0 CONTINUED BUSINESS**

**10.1 Rules of Order and Operational Procedures for the Board of Trustees**

At the November Board meeting, President Ossyra presented the Rules of Order and Operational Procedures to the Board for their annual review as mandated in *Section IV: K-2*. President Ossyra recommended adding specific language to the following section to read as follows:

**Section III: A. President:**

*The President shall preside at all meetings of the Board of Trustees, issue the call for special meetings of the Board, and help plan the meeting agendas. The President appoints committees, subcommittees, advisory committees, or task forces of the Board of Trustees as may be needed and desired. The President with the approval of the Board shall make appointments from its members and from staff of the District to serve on the following external, but related Boards:*

*Aquatics Administrative Board (City of Aurora and Fox Valley Park District)*

*Fox Valley Park Foundation Board*

*Fox Valley Special Recreation Association Board*

*The First Tee of Aurora & Fox River Valley Board*

*Communities in Schools of Aurora, Inc. Board*

*These appointments shall typically take place at the Board meeting following the Election of Officers or as soon as practicable thereafter. Appointments shall also be made as vacancies occur, and the number of representatives to be appointed and the terms of such representatives may vary from organization to organization and from time to time according to each organization’s governing rules.*

*The President is elected for a term of one year as prescribed by law.*

Chris Studebaker moved, Theodia Gillespie seconded and the Board unanimously approved the revisions to the Rules of Order and Operational Procedures for the Board of Trustees. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

**10.2 Office Lease with Communities in Schools (CIS)**

Nancy Hopp moved, Bill Thompson seconded and the Board unanimously approved the modification to Communities in Schools (CIS) office lease agreement for the second floor of 712 S. River Street. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

**11.0 NEW BUSINESS**

**11.1 Tax Levy Ordinance**

Chris Studebaker moved, Theodia Gillespie seconded and the Board unanimously approved the 2012 Tax Levy Ordinance No. 446 in the amount of \$22,887,393. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

**11.2 2012 Tax Levy Abatement Ordinance**

Chris Studebaker moved, Theodia Gillespie seconded and the Board unanimously approved Ordinance No. 447 abating a portion of the taxes levied for year 2012 to pay debt service of the Series 2010B Bond in the amount of \$823,397. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

**11.3 Golfview Park Drainage Improvements Construction Bids**

Nancy Hopp moved, Dan Barreiro seconded and the Board unanimously approved the bid award in the amount of \$24,309.50 from JEM Morris Construction Inc. Big Rock, Illinois for the construction of the Golfview Park drainage improvements as part of the 2008 Open Space, Park and Recreation Investment Plan (OSPRI). Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

**11.4 Golden Oaks Park Improvement Plan**

Theodia Gillespie moved, Bill Thompson seconded and the Board unanimously approved the Golden Oaks Park Improvement Plan as part of the 2008 Open Space, Park and Recreation Investment Plan (OSPRI). Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

**12.0 CORRESPONDENCE AND ANNOUNCEMENTS**

1. Brook McDonald, President/CEO The Conservation Foundation  
Thanks to the District for joining the Conservation Foundation's 40<sup>th</sup> Anniversary and for the valued relationship and collaborative partnership between both agencies.
2. Carolyn Nagle, Executive Director Fox Valley Special Recreation Association  
Thank you to Director McCaul and the District for their help and support in making the FVSRA inaugural *Northern Nights, Trees and Lights* a huge success.
3. Montgomery River Run Committee  
Thank you for generous gift certificate donation for Montgomery's 9<sup>th</sup> Annual 5K River Run.

4. Fox Valley Heart Foundation  
Thank you for generous donation for Fox Valley Heart Foundation's 3<sup>rd</sup> Annual Rock the Heart event.
5. Fox Valley Special Recreation Foundation  
Thank you for sponsoring the Northern Nights, Trees and Lights fundraiser and helping the Foundation raise over \$13,000.
6. Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

### **13.0 EXECUTIVE SESSION**

At 6:30 p.m. Bill Thompson moved, Dan Barreiro seconded and the Board unanimously approved convening into Executive Session of the Fox Valley Park District Board of Trustees under Section 2 (c) (5) discussion of terms for an offer to acquire, or negotiations and strategy during the acquisition of specific parcels of real estate, or discussion of terms for the sale or lease of real estate; and Section 2 (c) (11) discussion of pending, or probable and imminent, litigation when an action against affecting , or on behalf of the District has been filed and is pending in a court or administrative tribunal; and Section 1 (c) (1) of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, dismissal, performance or personal status of employees, officers and legal counsel for the park district. (*Illinois Park District Law Handbook 6<sup>th</sup> Edition, 2010*)

### **14.0 RETURN TO REGULAR SESSION**

At 7:45 p.m. Bill Thompson moved, Chris Studebaker seconded and the Board unanimously approved convening back into Regular Session. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

#### **Executive Session Minutes**

Chris Studebaker moved, Theodia Gillespie seconded and the Board unanimously approved the Executive Session Meeting Minutes from 11/12/12. Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Rachel Ossyra, Theodia Gillespie and Chris Studebaker. Voting Nay: None. Motion carried.

### **14.0 ADJOURNMENT**

Nancy Hopp moved, Bill Thompson seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Ossyra thereupon adjourned the meeting at 7:46 p.m.

*Respectfully Submitted By,  
Debbie Thompson  
Assistant Board Secretary*