



BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES

Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois

March 10, 2014

Prisco Community Center
150 W. Illinois Avenue, Aurora, IL

6:00p.m.

1.0 CALL TO ORDER

President Vaughan called the Board meeting to order at 6:01 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Alex Alexandrou, Gloria Bunce, Theodia Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. A quorum was present. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

4.0 ADDENDA TO THE AGENDA - None presented.

5.0 CONSENT AGENDA

Rachel Ossyra moved, Alex Alexandrou seconded and the Board approved the Consent Agenda items. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

5.1 Approved the meeting minutes from:

- Special meeting of 2/10/14
- Regular meeting of 2/10/14

5.2 Approved payables 2/1/14 – 2/28/14 in the amount of \$1,051,637.10.

5.3 Approved statement of estimated revenues and expenses for period ending 1/31/14.

5.4 Accepted Executive Director, Department Heads and other reports.

5.5 Accepted capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approved athletic field concession bids and authorize staff to enter into agreements for the following outdoor athletic field locations for the 2014 athletic season:

- Stuart Sports Complex location # 1 with Maria Vazquez/Elados Amelia in the amount of \$3,400
- Stuart Sports Complex location # 2 with Edwin Cotts/Snow Cup in the amount of \$3,500
- Stuart Sports Complex location #3 with Maria Vazquez/Elados Amelia in the amount of \$2,000
- O'Donnell Park with Maria Vazquez/Helados Amelia in the amount of \$1,000
- Rios Complex with Annah Mitchell/Gobble Dogs in the amount of \$750

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Distinguished Budget Award

President Vaughan presented to Diana Erickson, Director of Finance and Administration the 2013-14 Distinguished Budget Award on behalf of the citizens of the Fox Valley Park District. President Vaughan stated that less than 2% of government entities in the Country receive this award.

7.0 PUBLIC COMMENT – none presented

8.0 ATTORNEY BUSINESS

Attorney Hodge stated that the closing was completed on the acquisition of the 221 Oakwood property.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 2014-15 Budget Presentation

Director McCaul presented a summary of the 2014-15 proposed annual budget that was presented to the Board at the March 8th Special Meeting. A list of possible budgetary reductions to be included in the budget, but deferred subject to Board approval, was also provided for the Board's review. Final approval of the 2014-15 budget will be requested from the Board at the May meeting. No motion taken.

9.2 Budget & Appropriation Ordinance

Cynthia Hernandez moved, Gloria Bunce seconded and the Board unanimously approved authorizing the Director of Finance & Administration to prepare the Budget and Appropriation Ordinance for the 2014-15 proposed annual budget to be placed on public display for 30 days beginning no later than April 11, 2014. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

10.0 CONTINUED BUSINESS

10.1 Behavior Management Policy

Paul Greviskes moved, Alex Alexandrou seconded and the Board unanimously approved the revised District Behavior Management Policy; presented by Laurie Hoffman, Director of Recreation and Communications. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.0 NEW BUSINESS

11.1 Health Insurance Administration

Alex Alexandrou moved, Rachel Ossyra seconded and the Board unanimously approved the fee schedule with Benefit Administrative Systems, LLC (BAS) as third party administrator, Hub International Midwest as Broker and Cigna as the PPO (Preferred Provider Organization) network; presented by Diana Erickson, Director of Finance & Administration. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.2 Revised Personnel Policies 6.21 & 8.20

Rachel Ossyra moved, Alex Alexandrou seconded and the Board unanimously approved the revised Personnel Policies 6.21 (part-time) and 8.20 (full-time) Weapons and Firearm Concealed Carry to comply with the change in Illinois State Law effective January 1, 2014; presented by Diana Erickson, Director of Finance & Administration. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.3 Revised Personnel Policies 6.08 & 8.08

Theodia Gillespie moved, Cynthia Hernandez seconded and the Board unanimously approved the revised 6.08 (part-time) and 8.08 (full-time) Drug Free Workplace Policy to comply with the Medical Marijuana Act effective January 1, 2014; presented by Diana Erickson, Director of Finance & Administration. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.4 Revised Investment Policy

Theodia Gillespie moved, Gloria Bunce seconded and the Board unanimously approved the revised Investment Policy to comply with the change in Illinois Compiled Statutes and Park District Code; presented by Diana Erickson, Director of Finance & Administration. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.5 Turf Care Bids

Alex Alexandrou moved, Cynthia Hernandez seconded and the Board unanimously approved the supply of bulk fertilizer, herbicide and seed bid from Conserv FS in the amount of \$44,275 for bulk fertilizer and total kill herbicide, John Deere Landscapes in the amount of \$6,940.16 for broadleaf herbicide, Arthur Clesen in the amount of \$2,675.20 for pre-emergent herbicide, National Seed as a price per pound cost for Premier, Recreation and Park Seed Mix and Martenson Turf as a price per pound cost for Perennial Seed Mix; presented by Mike Erickson, Director of Parks & Facility Maintenance. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.6 Contracted Mowing & Maintenance

Rachel Ossyra moved, Theodia Gillespie seconded and the Board unanimously approved the contracted mowing and maintenance bid from Butler and Sons of Aurora in the amount of \$46,000; presented by Mike Erickson, Director of Parks & Facility Maintenance. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.7 Sign Company Bid

Theodia Gillespie moved, Cynthia Hernandez seconded and the Board unanimously approved the bid award in the amount of \$25,165 from Aurora Sign Company, Aurora, Illinois for the construction of the Blackberry Farm entrance monument sign; presented by Mike Erickson, Director of Parks & Facility Maintenance. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.8 Intergovernmental Agreement

Paul Greviskes moved, Gloria Bunce seconded and the Board unanimously approved the Intergovernmental Agreement between the County of Kane and the Fox Valley Park District regarding Jericho Road right-of-way and related property acquisition; presented by Jeff Palmquist, Director of Planning, Development & Grants. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

11.9 Intergovernmental Agreement

Cynthia Hernandez moved, Alex Alexandrou seconded and the Board unanimously approved the revision to the lease concerning the Intergovernmental Agreement between the State of Illinois and the Fox Valley Park District regarding the 1.4 acre property adjacent to Randall Park; this verbal revision was presented by Jeff Palmquist, Director of Planning, Development & Grants. Roll Call: Voting Aye: Alex Alexandrou, Gloria Bunce, Theodia, Gillespie, Paul Greviskes, Cynthia Hernandez, Rachel Ossyra and Bob Vaughan. Voting Nay: None. Motion carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Brook McDonald, President/CEO The Conservation Foundation
Thank you for sponsoring the Earth Day Benefit Dinner and being a part of a special community of people creating a better and more sustainable future for our children and grandchildren.
2. Marcia T. Willhite, Chief, Bureau of Water, Illinois Environmental Protection Agency
Congratulations, the Fox Valley Park District has been approved for SCALE grant assistance for river cleanup events.
3. Fox Valley Park District in the News
Various recent news article(s) concerning the District.

Trustee Cynthia Hernandez mentioned that the Northeast Neighbor's Association were very thankful to the Fox Valley Park District for their newly renovated Indian Creek Park.

13.0 CLOSED SESSION – no Closed Session was held, so the Board proceeded to item 15.0

14.0 RETURN TO OPEN SESSION

15.0 ADJOURNMENT

Paul Greviskes moved, Rachel Ossyra seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Vaughan thereupon adjourned the Open Session meeting at 6:45 p.m.

*Respectfully Submitted By,
Debbie Thompson
Assistant Board Secretary/Recorder*



Board Secretary, Cynthia Hernandez