



**FOX VALLEY PARK DISTRICT  
BOARD OF TRUSTEES**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION MEETING AGENDA**  
**March 10, 2014**  
Prisco Community Center  
150 W. Illinois Avenue, Aurora  
6:00 p.m.

- |            |   |                   |
|------------|---|-------------------|
| <b>1.0</b> | <b>CALL MEETING TO ORDER</b>  | President Vaughan |
| <b>2.0</b> | <b>PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>   | President Vaughan |
| <b>3.0</b> | <b>ROLL CALL</b>  | President Vaughan |
| <b>4.0</b> | <b>ADDENDA TO THE AGENDA</b>  | President Vaughan |
| <b>5.0</b> | <b>CONSENT AGENDA</b>   | President Vaughan |
| <b>5.1</b> | Approve the meeting minutes from: <ul style="list-style-type: none"><li>• Special meeting of 2/10/14</li><li>• Regular meeting of 2/10/14</li></ul>   |                   |
| <b>5.2</b> | Approve payables 2/1/14 – 2/28/14 in the amount of \$1,051,637.10.  |                   |
| <b>5.3</b> | Approve statement of estimated revenues and expenses for period ending 1/31/14.   |                   |
| <b>5.4</b> | Accept Executive Director, Department Heads and other reports.  |                   |
| <b>5.5</b> | Accept capital projects permitting fees and charges, cost summaries and project bid schedule report.  |                   |
| <b>5.6</b> | Approve athletic field concession bids and authorize staff to enter into agreements for the following outdoor athletic field locations for the 2014 athletic season: <ul style="list-style-type: none"><li>• Stuart Sports Complex location # 1 with Maria Vazquez/Elados Amelia in the amount of \$3,400</li><li>• Stuart Sports Complex location # 2 with Edwin Cotts/Snow Cup in the amount of \$3,500</li><li>• Stuart Sports Complex location #3 with Maria Vazquez/Elados Amelia in the amount of \$2,000</li><li>• O'Donnell Park with Maria Vazquez/Helados Amelia in the amount of \$1,000</li><li>• Rios Complex with Annah Mitchell/Gobble Dogs in the amount of \$750</li></ul> |                   |
| <b>6.0</b> | <b>PRESENTATIONS AND SPECIAL RECOGNITION</b>  | President Vaughan |
| <b>6.1</b> | 2013-14 Distinguished Budget Presentation Award   |                   |
| <b>7.0</b> | <b>PUBLIC COMMENT</b> - For matters not on the agenda.<br><i>(Limited to one-3 minute comment per person; maximum 15 minutes).</i>  | President Vaughan |
| <b>8.0</b> | <b>ATTORNEY BUSINESS</b>  | Attorney Hodge    |
| <b>9.0</b> | <b>EXECUTIVE DIRECTOR BUSINESS</b>  | Director McCaul   |
| <b>9.1</b> | Presentation of the fiscal year 2014-15 proposed Annual Budget  |                   |

- 9.2 Authorize the Director of Finance & Administration to prepare the Budget and Appropriation Ordinance for the 2014/15 proposed annual budget to be placed on public display for 30 days beginning no later than April 11, 2014.

**10.0 CONTINUED BUSINESS**

- 10.1 Approve the District Behavior Management Policy. Laurie Hoffman

**11.0 NEW BUSINESS**

- 11.1 Approve fee schedule with Benefit Administrative Systems, LLC (BAS) as third party administrator, Hub International Midwest as Broker and Cigna as the PPO (Preferred Provider Organization) network. Diana Erickson

- 11.2 Review and discussion of the revised Personnel Policies 6.21 (part-time) and 8.20 (full-time) Weapons and Firearm Concealed Carry to comply with the change in Illinois State Law effective January 1, 2014. Diana Erickson

- 11.3 Review and discuss the revised 6.08 (part-time) and 8.08 (full-time) Drug Free Workplace Policy to comply with the Medical Marijuana Act effective January 1, 2014. Diana Erickson

- 11.4 Review and discuss the revised Investment Policy to comply with the change in Illinois Compiled Statutes and Park District Code. Diana Erickson

- 11.5 Approve the supply of bulk fertilizer, herbicide and seed bid from Conserv FS in the amount of \$44,275 for bulk fertilizer and total kill herbicide, John Deere Landscapes in the amount of \$6,940.16 for broadleaf herbicide, Arthur Clesen in the amount of \$2,675.20 for pre-emergent herbicide, National Seed as a price per pound cost for Premier, Recreation and Park Seed Mix and Martenson Turf as a price per pound cost for Perennial Seed Mix. Mike Erickson

- 11.6 Approve the contracted mowing and maintenance bid from Butler and Sons of Aurora in the amount of \$46,000. Mike Erickson

- 11.7 Award the bid in the amount of \$25,165 from Aurora Sign Company, Aurora, Illinois for the construction of the Blackberry Farm entrance monument sign. Jeff Palmquist

- 11.8 Approve the Intergovernmental Agreement between the County of Kane and the Fox Valley Park District regarding Jericho Road right-of-way and related property acquisition. Jeff Palmquist

- 11.9 Approve the Intergovernmental Agreement between the State of Illinois and the Fox Valley Park District regarding the 1.4 acre property adjacent to Randall Park. Jeff Palmquist

**12.0 CORRESPONDENCE AND ANNOUNCEMENTS** President Vaughan

**13.0 CLOSED SESSION** President Vaughan

- 13.1 Approval to convene into Closed Session of the Fox Valley Park District Board of Trustees to consider one or more of the following subjects under the Open Meetings Act: Section 2 (c) (5) of the Open Meetings Act for the purpose of the discussion of the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; Section 2 (c) (11) of the Open Meetings Act for the purpose of the discussion of pending, or probable and imminent, litigation when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; Section 2 (c) (1) of the Open Meetings Act for the purpose of discussion of

the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Section 2(c) 21 for the purpose of the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (GENERAL PROVISIONS (5 ILCS 120/) Open Meetings Act).

**14.0 RETURN TO OPEN SESSION**

President Vaughan

**14.1** Approve Closed Session Minutes from 2/10/14.

**15.0 ADJOURNMENT**

President Vaughan

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Mike Erickson (630-897-0516) promptly to allow the District to make reasonable accommodations.