



BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES

Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
May 13th, 2013
Prisco Community Center
150 W. Illinois Avenue, Aurora, IL
6:00p.m.

1.0 CALL TO ORDER

President Ossyra called the Board meeting to order at 6:05 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Excused: Bill Thompson & Chris Studebaker. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

4.0 ADDENDA TO THE AGENDA

• **5.10 Vehicle Purchases Revised Report**

Authorize the purchase of 1 – Ford F250 4x4 pickup truck with utility body for \$27,022, 1 – Ford F350 4x4 pickup truck with utility body for **\$31,080** and 1 – Ford F350 4x2 dump truck for \$28,535 each through the Illinois State Bid List/Contract for a total amount of **\$86,637** and to declare truck #132 surplus.

• **6.2 OSLAD Grant Presentation**

A letter and grant award in the amount of \$400,000, signed by Governor Quinn was awarded to the Fox Valley Park District for the Jericho Lake project.

5.0 CONSENT AGENDA

Nancy Hopp moved, Dan Barreiro seconded, and the Board approved the Consent Agenda items.
Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes.
Voting Nay: None. Motion carried.

5.1 Approved the regular session meeting minutes of April 8, 2013.

5.2 Approved payables 4/1/13 – 4/30/13 in the amount of \$1,574,429.42.

5.3 Approved statement of estimated revenues and expenses for period ending 3/31/13.

5.4 Approved Executive Director, Department Heads and other reports.

5.5 Reviewed Capital projects permitting fees and charges, cost summaries and project bid schedule report.

- 5.6 Approved an intergovernmental agreement between the Kane County Forest Preserve District and the Fox Valley Park District for police services.
- 5.7 Approved the Access Request Letter as an Amendment to the Hurds Island Park Access Agreement between Nicor Gas and The Fox Valley Park District.
- 5.8 Approved an Intergovernmental Agreement between the Fox Metro Water Reclamation District and the Fox Valley Park District regarding access across a portion of the Stuart Sports Complex.
- 5.9 Approved the second year of a three year service contract for natural area maintenance from V3 Companies for a not to exceed amount of \$160,034 and Hampton, Lenzini and Renwick, Inc. (HLR) for the not to exceed amount of \$82,365.
- 5.10 **(See Addenda to the Agenda)**
Authorized the purchase of 1 – Ford F250 4x4 pickup truck with utility body for \$27,022, 1 – Ford F350 4x4 pickup truck with utility body for \$30,509 and 1 – Ford F350 4x2 dump truck for \$28,535 each through the Illinois State Bid List/Contract for a total amount of \$86,066 and to declare truck #132 surplus.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 2012 Accreditation for Loss Control Program

A representative from the Park District Risk Management Association (PDRMA) presented an award plaque and a check for \$1,500 to Risk Manager Roy Johnson, Director McCaul, President Ossyra and other District staff and board members for achieving the outstanding score of 96.27% on the District’s 2012 Loss Control Review. Logoed PDRMA jackets were also made available to the board and staff.

6.2 OSLAD Grant Presentation (see Addenda to the Agenda)

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS

8.1 Population Re-allocation and Terms of Trustee Seats

There was discussion on the topics of potential re-allocation of board seats and the terms of trustees seats in accordance with the Illinois Park District Code (70 ILCS 1205/2-18) and the 2010 US Census results for the relative populations of Kane, DuPage, Will and Kendall Counties within the Park District. The board reviewed the draft letters of correspondence to the County Chairs and authorized Attorney Hodge to modify some of the wording and to remove conclusions prior to sending the letters of correspondence to all four County Chairs.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Strategic Plan

Nancy Hopp moved, Dan Barreiro seconded and the Board unanimously accepted the Fox Valley Park District’ 2012-15 Strategic Plan Annual Update. Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Voting Nay: None. Motion

carried. Director McCaul further stated that this document will be posted on the District's website.

10.0 CONTINUED BUSINESS

10.1 Special Events on Fox River Trail

The board reviewed a report provided by Michael Erickson concerning limitations on permitted events on the Fox River Trail north of Illinois Avenue. Trustee Hopp noted that it would be wise to alert the public ahead of time of all special events on this trail whenever possible. No motion was taken.

11.0 NEW BUSINESS

11.1 Budget and Appropriation Ordinance 448

Dan Barreiro moved, Theodia Gillespie seconded and the Board unanimously approved Ordinance 448, Combined Budget and Appropriation Ordinance of the Fox Valley Park District for the Fiscal Year Beginning May 1, 2013 and ending April 30, 2014 in the amount of \$51,300,522. Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Voting Nay: None. Motion carried.

11.2 2013-14 Fiscal Year Budget

Theodia Gillespie moved, Dan Barreiro seconded and the Board unanimously approved the 2013-14 Fiscal Year Budget in the amount of \$47,859,081. Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Voting Nay: None. Motion carried. Trustee Barreiro complimented staff on the professional & detailed comprehensive budget book and Director McCaul stated that the comprehensive budget book will also be posted on the District's website.

11.3 Criminal Background Checks

The Board briefly reviewed and discussed the revised Criminal Background Checks Personnel Policy #3.10 which is in compliance with Illinois State Statues. This item will be brought back to the Board in June for approval. No motion was taken.

11.4 Boxing Club

Dan Barreiro moved, Nancy Hopp seconded and the Board unanimously awarded the base bid in the amount of \$719,900 and Alternate 1 of \$20,000 from Lite Construction, Montgomery, Illinois for the construction of the Boxing Club. Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Voting Nay: None. Motion carried.

11.5 District-Wide Public Opinion Survey

Nancy Hopp moved, Paul Greviskes seconded and the Board approved the proposal in the amount not to exceed \$50,650 from Leisure Vision to conduct a District-wide public opinion survey. Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp and Paul Greviskes. Voting Nay: Theodia Gillespie. Motion carried. Director McCaul stated that representatives from Leisure Vision will conduct a workshop for board members on Monday, June 10th at 4:30 p.m. prior to the regular board meeting.

11.6 Rules of Order & Operational Procedures for the Board of Trustees

The Board discussed several potential revisions to the Rules of Order & Operational Procedures for the Board of Trustees. Attorney Hodge will revise parts of this document and the language

and it was a consensus to table this item to be presented again at a future board meeting. No motion taken.

11.7 Intergovernmental Agreement with the City of Aurora

Nancy Hopp moved, Paul Greviskes seconded and the Board approved an Intergovernmental Agreement with the City of Aurora for use of Park District Property for the July 4, 2013 fireworks show and other programmed activities. Roll Call: Voting Aye: Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Voting Nay: None. Abstained: Dan Barrero. Motion carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Marc Miller, Director, Illinois Department of Natural Resources
Congratulations on your grant reimbursement in the amount of \$400,000 and the successful completion of the Waubonsie Lake/Waubonsie Creek Park
2. Fox Valley Park District in the News
Various recent news article(s) concerning the District.

13.0 CLOSED SESSION – No Closed Session items were presented

14.0 President's Comments

- President Ossyra reminded the Board of the upcoming “Coach” Wilbert Walters Park re-naming/dedication at the May Street Park location on Wednesday, May 22, 4:30 p.m.
- President Ossyra also invited the Board to attend the upcoming Elected Officials Picnic on June 12th at Cool Acres.

15.0 ADJOURNMENT

Paul Greviskes moved, Nancy Hopp seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Ossyra thereupon adjourned the Open Session meeting at 8:15 p.m. Roll Call: Voting Aye: Dan Barreiro, Rachel Ossyra, Nancy Hopp, Theodia Gillespie and Paul Greviskes. Voting Nay: None. Motion carried.

*Respectfully Submitted By,
Debbie Thompson
Assistant Board Secretary*